



**DURRINGTON TOWN COUNCIL**

**COUNCIL OFFICE, VILLAGE HALL, HIGH STREET, DURRINGTON, SP4 8AD**

**01980 654772 [clerk@durringtontowncouncil.gov.uk](mailto:clerk@durringtontowncouncil.gov.uk)**

**MEETING OF THE FINANCE AND HR COMMITTEE 15th JULY 2025 AT 6 PM IN THE  
ROBINSON ROOM AT THE VILLAGE HALL.**

<b>Present</b>	<b>ClIr S Smith</b> <b>ClIr P Galan-Bamfield</b> <b>ClIr P Paul</b> <b>ClIr S Rennie</b>  <b>Clerk: Jo Tudor</b>	<b>Madam Chairman</b> <b>Vice Chairman</b>  <b>Clerk</b>
<b>Public Participation</b>	There were no public present for the meeting.	
<b>Minute No.</b>	<b>Minute</b>	<b>Action</b>
<b>FHR 15.25</b>	<b>ACCEPTANCE OF APOLOGIES – all committee members were present.</b>	
<b>FHR 16.25</b>	<b>APPROVAL OF MINUTES – Minutes were approved for the meeting on the 17<sup>th</sup> of June 2025.</b>	Clerk to put on the website
<b>FHR 17.25</b>	<b>DECLARATIONS OF INTEREST – There were no declarations of interest.</b>	
<b>FHR 18.25</b>	<b>MATTERS ARISING FROM PREVIOUS MINUTES – The Clerk ran through the minutes there were no outstanding matters.</b>	

Durrington Town Council – Finance and HR Committee Meeting on Tuesday 15<sup>th</sup> July 2025. Minutes approved as a true and accurate record and signed as so by the Committee Chairman presiding.

Signed ..... Date.....

<b>FHR 19.25</b>	<p><b>REQUEST FROM FAC TO USE EMR FOR THE PAVILION ALTERATIONS -</b></p> <p>The Clerk explained the Pavilion EMR was made up of funds for a number of different projects and the FAC wished to re purpose some of those funds to undertake the changing room alterations as soon as possible. The FAC will present a quote to the Full council for the work on the 29<sup>th</sup> of July and wanted to ensure the use of the EMR's was approved by the FHR Committee before doing so. The Committee approved the change of use of the funds subject to the Full Council approving the quote for the work. There is approximately £18,000 available for the work after the Pavilion Flat Roof is replaced this month. There is also £2,000 available for flooring at the Pavilion which can be used for the ref's room and the new toilets as required. The New external door will cost approximately between £1,200 and £2000 in addition to the building work.</p>	
<b>FHR 20.25</b>	<p><b>REVIEW THE BUDGET FIRST QUARTER –</b></p> <p>The Clerk circulated the budget and financial reports prior to the meeting; all budget lines are on track and there were no queries from the committee members.</p>	
<b>FHR 21.25</b>	<p><b>REVIEW OF EAR-MARKED RESERVES –</b></p> <p>The Clerk circulated the ear marked reserves prior to the meeting; there were no queries from the Committee.</p>	
<b>FHR 22.25</b>	<p><b>REVIEW OF COUNCILLOR TRAINING –</b></p> <p>No training to report at this time.</p>	
<b>FHR 23.25</b>	<p><b>TO APPROVE THE COMMITTEE POLICY REGISTER</b></p> <p>The Register was approved and the Clerk agreed to go through all of the overdue policies before the next meeting.</p>	Clerk to review and circulate policies due for reconsideration.

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Signed ..... Date.....

<b>FHR 24.25</b>	<b>CONFIDENTIAL BUSSINESS -</b> A staffing matter was discussed.	
<b>FHR 25.25</b>	<b>DATE OF THE NEXT MEETING - 2<sup>nd</sup> Sept 2025</b>	

\_\_\_\_\_ **CHAIRMAN** \_\_\_\_\_ **DATED.**

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Signed ..... Date.....