



DURRINGTON TOWN COUNCIL

COUNCIL OFFICE, VILLAGE HALL, HIGH STREET, DURRINGTON, SP4 8AD

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MEETING OF THE FACILITIES AND AMENITIES COMMITTEE 3rd February 2025 AT 6PM IN THE ROBINSON ROOM AT THE VILLAGE HALL.

Present	Cllr J Todd Cllr C Butler Cllr G Wright Cllr S Botham Cllr G Eydmann Cllr Paines Jo Tudor No members of the public were in attendance.	Chairman Vice Chairman Clerk
Public Participation	No members of the public were present	
Minute No.		Action
FAC 16.	There were apologies from Cllr Botham and Cllr Stafford. Cllr Botham arrived part way through the meeting.	
FAC 17.	There were no declarations of interest.	
FAC 18.	The Clerk had repaired a full written report about the facilities and ran through the documents to discuss any issues requiring clarification.	

Durrington Town Council – Facilities and Amenities Committee Meeting on Monday 3rd February 2025. Minutes approved as a true and accurate record, and signed as so by the Committee Chairman presiding

Signed Date.....

	<p>The meeting discussed recycling, curtains, a litter pick, bench on the river park, the river park trees and the need for some pruning. The committee agreed the 5th of April for the next litter pick which Cllr Wright offered to lead on. A Bench on the river park is still in need of repair.</p> <p>The committee wanted to know what the outstanding projects for 2024/25 were. The Clerk advised that the Pavilion Flat Roof was stalled until another quote was received at the request of Cllr Galan-Bamfield. The Pavilion toilet refurb requires quotes and the Clerk is attempting to obtain these as soon as possible. There are no other major projects outstanding. The funds for these two projects have been transferred into ear marked reserves. The decoration of the hall foyer will now likely take place in the summer.</p> <p>The committee agreed to meet monthly in the first instance to help complete the unfinished projects for the current year. The committee will then be in a position to report back to the FHR committee to assist with the smother running of both committees and the full council.</p>	<p>The Clerk will write to the appropriate person requesting this is dealt with.</p> <p>The Clerk to ear mark the decorating funds at the next council meeting.</p>
<p>FAC 19.</p>	<p>REVIEW OF THE TERMS OF REFERENCE – The Committee had considered its TOR's and it wanted to be in charge of its own budget as provided for and would like to do its own assessment of quotes for the agreed projects and move forward with the work to avoid referring back to the FHR committee unnecessarily. It was agreed that this would be conveyed to the FHR committee when the terms of reference are discussed and amended.</p>	
<p>FAC 20.</p>	<p>ASBESTOS REPORT – the report highlighted the fact that the contractor had not dealt with the asbestos as agreed, part of the work was complete and the Clerk was now negotiating with the contractor about the costs involved.</p>	<p>The clerk to make an offer to settle the invoice.</p>
<p>FAC 21.</p>		

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	RECYCLING CHANGES – The Clerk explained the new recycling changes to the legislation from the 31 st of March and explained there may be an issue with Dog Waste. It was agreed the Clerk would seek the costs of an mixed recycling bin as well as the cost of a specialist firm to remove the dog waste.	Clerk to seek costs and report back.
FAC 22.	PLAYPARK ANNUAL INSPECTIONS – The Committee considered the annual inspections and the recommendations therein. The reports have been given to the facilities supervisor for any actions to be taken.	
FAC 23.	RISK ASSESSMENTS THREE YEARLY REVIEW – The risk assessments for the premises are coming up to three years old and the professional organisation will return to review these and re assess to ensure everything is brought up to date.	The Clerk will arrange for a visit from the company to review the documents
FAC 24.	VIDEO SCREEN - The Clerk and Deputy Clerk attended a meeting in Warminster at which a large screen was used for a meeting, this compared favourably against the current projector used in the Robinson Room for meetings and it was suggested that a screen is purchased and mounted on the wall, which can be accessed by the library as well. The committee approved the request.	The Clerk to purchase the agreed screen for the Robinson Room
FAC 25.	10 YEAR MAINTENANCE PLAN – The committee considered the document and felt it will have a better understanding of the maintenance requirements when it has received the agreed structural surveyors report.	The Clerk to obtain quotes for the structural survey
FAC 26.	THE DATE OF THE NEXT MEETING – 6 pm on the 3rd of MARCH 2024.	

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