

4.	REPORT FROM FACILITIES SUPERVISOR - The Facilities Supervisor gave a brief overview of the condition of all facilities.	
5.	SKATE PARK WORKING PARTY - The skate park working party will agree terms of reference and a meeting date via email.	Clerk to prepare terms of reference.
6.	VILLAGE HALL – The village hall needs new water heaters in place of the old expensive ones which are constantly heating water. The flat roof requires inspection and possible re felting prior to the installation of solar panels. There are three quotes for the Asbestos encapsulation at the hall. These will go to the Finance committee for a decision.	Clerk to obtain quotes
7.	PAVILION – The toilets require refurbishment and quotes will be obtained, for cubicles and sanitary ware and decoration. The floor looks worn and marked in areas and will need replacing in a few years. Cllr Botham requested more lighting along the paths in the recreation ground and the Clerk will investigate.	Clerk to obtain quotes
8.	RECREATION GROUND – The Scalping's at the bottom of the recreation ground are working well and Cllr Botham asked if a similar thing might be installed at John's Gate. The tennis courts need new posts and nets and cleaning again this year. The MUGA surface will be monitored. The Skatepark will be looked at by the working party.	The Clerk and Facilities Supervisor will investigate. Facilities Supervisor to monitor

9.	<p>ALLOTMENTS –</p> <p>The Allotments in the main look good, the honeysuckle hedge at Avon Fields is somewhat problematic and it was suggested that the honeysuckle is trimmed more regularly to avoid any issues of shade and weight on the fence.</p>	Deputy Clerk to look into and instruct grounds maintenance team.
10.	<p>RIVERPARK –</p> <p>The river park grass needs cutting and baling to help the native plants thrive. Cllr Stafford will look and see what contacts he has who might be able to help with the work.</p> <p>The fishing Rules signs have been ordered.</p>	Clerk to organise.
11.	<p>CEMETERY –</p> <p>The cemetery has some graves which are unlikely to settle and the office team would like to obtain a quote for levelling them and will speak to the relatives about the work.</p> <p>The large cross in the war graves section will now be inspected by a structural engineer to assess what action if any is needed.</p> <p>The councillors considered the ornaments and other items left on the graves and suggested prominent notices were put on the cemetery notice board, they requested that all new graves be closely monitored to stop trees etc being planted and notices to contact the office are put on those graves which need attention.</p>	<p>The facilities supervisor will provide a list of all graves which need levelling.</p> <p>The office to instruct a structural engineer.</p> <p>Deputy Clerk and Facilities Supervisor will ascertain which graves need notices and place these accordingly. The clerk will keep a spreadsheet detailing the graves which need attention.</p>
12.	<p>PLAYPARKS –</p> <p>The playparks have had some repairs recently, the Clerk is still waiting on the lease for Fargo Road before the fence can be installed.</p>	Clerk to chase the lease.

13	<p>LEGIONELLA –</p> <p>There are three quotes for the legionella risk assessment. The Councillors felt testing should be part of the process. A report on the quotes will be given the Finance committee at its next meeting for approval.</p> <p>The committee approved the responsible person for legionella is the facilities supervisor.</p>	Clerk to prepare a report
14	ASBESTOS – see Village Hall above.	
15	RISK ASSESSMENT - the Pavilion Risk assessment was received and will be passed to the Council for approval at the next meeting	
16	<p>THE DATE OF THE NEXT MEETING – 30th September 2024</p> <p>A walk of the River park and the Pavilion will take place on the 5th of August meeting at 6pm at the Pavilion carpark.</p>	

_____ **CHAIRMAN** _____ **DATED.**