



DURRINGTON TOWN COUNCIL
TOWN COUNCIL OFFICE, VILLAGE HALL, HIGH STREET, DURRINGTON, SP4 8AD

All Town Council Meetings are open to the public and the media.

Dear Councillor,

You are summoned to attend the Town Council Meeting to be held in the **Robinson Room, Village Hall, Durrington** at **7pm** on Tuesday the **28th of October 2025**, the agenda is set out below, dated and signed the 22nd of October 2025.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk@durringtontowncouncil.gov.uk or phone 01980 654772. The Clerk will then guide you with the process the meeting will take and assist you with any GDPR requirements you may have.

RECORDING PUBLIC COUNCIL MEETINGS - Please note that Durrington Town Council will be recording this meeting.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public.

All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

 **J. Tudor** – Clerk to the Council

AGENDA

Public Meeting

7.00pm Public Question time

This section (at the Chairmans discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 as amended by the LG Act 1972 s 100.

Introduction of co-option Candidates - An opportunity for co-option candidates to introduce themselves and add any other information to support their application.

Report from Unitary Councillor

Closure of Public Participation

Council Meeting

- 71/25 ACCEPTANCE OF APOLOGIES** – Schedule 12 of the Local Government Act 1972 requires a record of members present. Members who cannot attend should tender apologies to the Clerk.
- 72/25 DECLARATIONS OF INTEREST** – To receive any declarations of interest.
- 73/25 TO RECEIVE AND SIGN THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 30th of SEPTEMBER 2025 (PREVIOUSLY CIRCULATED) LGA 1972 SCH 12 PARA 41(1).**
- 74/25 MATTERS ARISING** – from previous minutes
- 75/25 INTERVIEW OF CO-OPTION CANDIDATES AND VOTE**
If there are Co-option Candidates. An opportunity for the council to ask questions/Candidates to ask the council questions and for the council to vote.
- 76/25 QUESTIONS ON THE REPORT** from the Chairman circulated by email prior to the meeting.
- 77/25 QUESTIONS ON WRITTEN REPORTS** from Councillors responsible for attending external meetings and working parties circulated via email prior to the meeting.
- 78/25 QUESTIONS ON THE REPORT** from the Clerk circulated via email prior to the meeting.
- 79/25 PROCEEDINGS OF COMMITTEE**
- TO RECEIVE** minutes from committees and consider any question arising from them.
- Minutes received from the Facilities and Amenities Committee dated the 30th September 2025.
- Minutes received from Finance and HR Committee dated the 2nd of September 2025
- 80/25 ACCOUNTS** to review and approve the following:
- a. The cheques and debits for September 2025 please see the list of payments attached.
 - b. The bank reconciliation for the current account for September 2025.

81/25

PROPOSALS –

- a. To approve the Hire charges for 2026/27 recommended by the Facilities Committee.
- b. To approve the Allotment Charges for 2027/28 recommended by the FA Committee.
- c. To approve the Cemetery Fees for 2026/27 recommended by the FA Committee.
- d. To review and accept the Internal Auditors interim Report.
- e. To approve no ad hoc bookings are taken over the period from the 22nd of December to the 2nd of January 2026.
- f. To approve the closure of the Office from the 22nd of December to the 2nd of January 2026
- g. To Acknowledge the two Statutory Days holiday are the 29th and 30th December.
- h. To acknowledge that the invoices from April 2025 to September 2025 have been checked by Cllr Johnson in accordance with Financial Regulation 2.6.
- i. To acknowledge the playpark inspections for August and September.
- j. To consider and approve the Pump Track action plan.
- k. To consider and approve a quote for the alterations to the Pavilion Changing Rooms.
- l. To consider and approve the Councillor's Training Policy.
- m. To review and approve the Compassionate Leave Policy.
- n. To review and approve the Expenses Policy.
- o. To review and approve the Whistleblowing policy.
- p. To approve Christmas gifts for Durrington Ward at Salisbury District Hospital.
- q. To note, Councillor's training for October.

82/25

PLANNING – No applications have been brought to the attention of the Clerk by the Councillors this month for consideration.

83/25

CORRESPONDENCE – To the Chairman or Clerk.

84/25

DATE OF THE NEXT MEETING – Full Council 25th of November 2025.