



DURRINGTON TOWN COUNCIL
COUNCIL OFFICE, VILLAGE HALL, HIGH STREET, DURRINGTON, SP4 8AD
01980 654772 clerk@durringtontowncouncil.gov.uk

Councillors nominated to the **Finance and HR Committee** are hereby summonsed to attend the following meeting. Please inform the Clerk if you are unable to attend.

NOTICE OF MEETING

MEETING: Finance and HR Committee

DATE & TIME: Tuesday 2nd September 2025 at 6.00pm

PLACE: Robinson Room, Village Hall, High Street, Durrington, SP4 8AD

This is a meeting in public, not a public meeting. If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk@durringtontowncouncil.gov.uk or phone 01980 654772. The Clerk will then guide you with the process the meeting will take and assist you with any GDPR requirements you may have.

J Tudor – Clerk to the Council

Date. 26th August 2025

Public Meeting

6.00pm Public Question time

This section (at the Chairmans discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 as amended by the LG Act 1972 s 100.

AGENDA

FHR 25.25 APOLOGIES

FHR 26.25 APPROVAL OF MINUTES

FHR 27.25 DECLARATION OF INTERESTS

FHR 28.25 MATTERS ARISING FROM PREVIOUS MINUTES

**FHR 29.25 TO REVIEW THE BUDGET AND NOTE THE RESULT OF THE EXTERNAL
AUDIT FOR 2024-25**

FHR 30.25 TO REVIEW THE EAR-MARKED RESERVES

FHR 31.25 TO NOTE COUNCILLOR TRAINING

**FHR 32.25 TO CONSIDER ASSERTION 10 OF THE ANNUAL GOVERNANCE
STATEMENT**

FHR 33.25 CONFIDENTIAL BUSINESS - STAFFING

FHR 34.25 DATE OF THE NEXT MEETING

FHR 25.25 Apologies for Absence

To approve any apologies received.

FHR 26.25 Approval of the minutes.

To approve the minutes from the Finance and HR Committee meeting on the 15th of July 2025.

FHR 27.25 Declarations of interest.

To receive members' declarations of interest in matters on the agenda.

FHR 28.25 Matters arising from previous minutes.

The committee will receive an update from the Clerk regarding the outstanding items from previous meetings.

FHR 29.25 Review of the Budget 2025/26 and note the result of the external audit 2024-25.

Financial reports have been circulated. To note the response from the external Auditor following completion of the Annual Governance and Accountability Return 2023/24 – No matters came to their attention. The requisite notice having been placed on the website and council notice board.

FHR 30.25 Review of Ear marked reserves

Financial Reports have been circulated.

FHR 31.25 Review of Councillor Training.

FHR 32.25 To Consider Assertion 10 of the Annual Governance Statement.

Clerk to give a power point presentation.

FHR 33.25 Confidential Business.

Review staffing.

FHR. 34.25 Date the next meeting – 14th October.