



**DURRINGTON TOWN COUNCIL
TOWN COUNCIL OFFICE, VILLAGE HALL, HIGH STREET, DURRINGTON, SP4 8AD**

All Town Council Meetings are open to the public and the media.

Dear Councillor,

You are summoned to attend the Town Council Meeting to be held in the **Robinson Room, Village Hall, Durrington at 7pm** on Tuesday the **13th of May 2025**, the agenda is set out below, dated and signed the 7th of May 2024.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk@durringtontowncouncil.gov.uk or phone 01980 654772. The Clerk will then guide you with the process the meeting will take and assist you with any GDPR requirements you may have.

J Tudor – Clerk to the Council

AGENDA

Public Meeting

7.00pm Public Question time

This section (at the Chairmans discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 as amended by the LG Act 1972 s 100.

Introduction of co-option Candidates - An opportunity for co-option candidates to introduce themselves and add any other information to support their application.

Report from Unitary Councillor

Closure of Public Participation

Council Meeting

1/25

ELECTION OF THE CHAIRMAN OF THE COUNCIL FOR 2025-26

Members to receive nominations for the position of Chairman of the Council for the coming year, and to vote accordingly.

Prospective candidates for Chairman may give a short presentation to the Council.

After the election the Chairman will chair the meeting.

- 2/25** **DECLARATION OF ACCEPTANCE OF OFFICE**
The newly elected Chairman and all Council members will sign the Declaration of Acceptance of Office and deliver them to the Clerk.
- 3/25** **ELECTION OF THE VICE CHAIRMAN OF THE COUNCIL FOR 2025-26**
Members to receive any nominations for the position of Vice Chairman of the Council and to vote accordingly.
- 4/25** **ACCEPTANCE OF APOLOGIES** – Schedule 12 of the Local Government Act 1972 requires a record of members present. Members who cannot attend should tender apologies to the Clerk.
- 5/25** **DECLARATIONS OF INTEREST –**
To receive any declarations of interest.
- 6/25** **APPOINTMENT OF MEMBERS TO THE FOLLOWING STANDING COMMITTEES**
- a. FINANCE AND HR COMMITTEE 3-6 Members (FHR)**
- b. FACILITIES AND AMENITIES COMMITTEE 3-9 Members (FAC)**
- NOTE - PLANNING is now dealt with by FULL COUNCIL at Monthly meetings. The meeting schedule is attached for the next twelve months members should ensure they can attend the majority of meetings for the committee upon which they wish to serve.**
- 7/25** **APPOINTMENT OF REPRESENTATIVES TO EXTERNAL MEETINGS AND ORGANISATIONS**
- Stonehenge Area Board
LHFIG
World Heritage Site Management Committee
Larkhill Community Partnership
- 8/25** **CHAIRMANS ADDRESS**
- 9/25** **REPORT FROM CLERK**
- 10/25** **APPOINTMENT OF APPROVED SIGNATORIES FOR BANKING INCLUDING ONLINE ACCESS/PAYMENTS FOR 2025-26**
- Members of the FHR committee and the Chairman of the council and the Clerk to be approved as signatories for online banking.
- 11/25** **REVIEW AND CONFIRM THE CODE OF CONDUCT**
- 12/25** **TO RECEIVE AND SIGN THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 29th of APRIL 2025 (PREVIOUSLY CIRCULATED) LGA 1972 SCH 12 PARA 41(1).**

13/25 MATTERS ARISING FROM THE LAST MINUTES.

14/25 PROCEEDINGS OF COMMITTEE

To receive minutes with recommendations from committees, already circulated and to consider any questions arising therefrom.

15/25 INTERVIEW OF CO-OPTION CANDIDATES AND VOTE

If there are Co-option Candidates. An opportunity for the council to ask questions/Candidates to ask the council questions and for the council to vote.

16/25 ACCOUNTS to review and approve the following:

- a. The cheques and debits for April 2025.
- b. The bank reconciliation for the current account for April 2025.

17/25 PROPOSALS –

- a. To review and approve the Financial Risk Assessment.
- b. To review and approve the Investment Strategy.
- c. Members to approve that the internal auditor Auditing Solutions, Clackerbrook Farm, 46 The Common, Bromham, Chippenham, Wiltshire will continue to carry out the Council's internal audit. In compliance with the council's annual governance Auditing Solutions are competent, independent of the financial controls and procedures of the Council and can provide an objective view on whether the internal controls meet the needs of the Council.
- d. Members to approve that the external auditors will be PKF Littlejohn. Members to note that PKF Littlejohn have been allocated as external auditors to all Wiltshire Local Councils under the audit regulations.
- e. To approve the following annual subscriptions to other bodies
 - i. National/Wiltshire Association of Local Councils (NALC/WALC is the national and regional organisations that represent local councils, providing support and advice and promoting the work of Councils – £1,459.12)
 - ii. Society of Local Council Clerks (SLCC is a professional body for clerks, providing advice and guidance on all council matters approx. £600.00)
 - iii. Community First – (Wiltshire's Rural Community Council that works towards enhancing rural life through various projects – approx. £40)
 - iv. ICCM annual membership (£105.00)

- f. To approve the following direct Debits for 2025/26
 - i. BT Internet – Pavilion
 - ii. Octopus Energy for Gas and Electricity for the Hall and the Pavilion
 - iii. Wiltshire Council Business Rates for the Hall, Pavilion, and the Cemetery.
 - iv. Water2Business for the Hall, Pavilion, and Allotments
 - v. Hills waste – Waste collection at the Pavilion and the Hall
 - vi. Virgin, Village Hall phone and internet
- g. To move the following funds from the general fund to their respective ear marked reserves.
 - i. £2,000 into Village Hall EMR for a LED Sign.
 - ii. £2,000 into Pavilion reserves for Anti climb barriers.
 - iii. £5,000 to Village Hall EMR for water heaters
 - iv. £3,000 to Village Hall EMR for new Porch Doors.
 - v. £2000 to Recreation Ground EMR for Benches.
 - vi. £2,000 to Pavilion EMR for flooring.
 - vii. £5,000 to Riverpark EMR for path repairs.
- h. To approve the following events that may incur Town Council expenditure in 2025/26.
 - i. Annual Parish Meeting May 2025 (approx. £150.)
 - ii. Annual Parish Meeting March 2026 (approx. £150.)

18/25

GENERAL POWER OF COMPETENCE

Renewal of the General Power of Competence (GPC) is required at a relevant meeting of the Full Council. A relevant annual meeting is the annual meeting of the Council after an ordinary election that usually takes place every four years. Local Councils in England were a GPC in the Localism Act 2011 sections 1-8. Councils no longer need to ask whether they have a specific power to act as this legislation gives eligible Councils the “power to do anything that individuals generally may do” if their actions are lawful.

To be eligible the Council must:

- Have two thirds of the total number of councillors elected and not co-opted and
- Employ a Clerk who possesses the recognised sector specific qualifications.

Durrington Town Council fulfils the eligibility criteria and therefore it is proposed that the council uses the GPC for the ensuing four-year term.

Members to agree the Council has the General Power of Competence from 13/05/2025.

19/25 **PLANNING** - No applications have been brought to the attention of the Clerk by the Councillors for consideration at this meeting.

20/25 **CORRESPONDENCE** – To the Chairman or Clerk.

21/25 **CONFIDENTIAL BUSINESS** - To move into Confidential Business under section 100 (4) of the Local Government Act 1972 to discuss the next items on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

22/24 **DATE OF THE NEXT MEETING – Full Council 24th June 2025**
Annual Parish Meeting 20th May 2025