



**DURRINGTON TOWN COUNCIL**  
**COUNCIL OFFICE, VILLAGE HALL, HIGH STREET, DURRINGTON, SP4 8AD**  
**01980 654772 clerk@durringtontowncouncil.gov.uk**

Councillors nominated to the **Finance and HR Committee** are hereby summonsed to attend the following meeting. Please inform the Clerk if you are unable to attend.

### **NOTICE OF MEETING**

**MEETING:** Finance and HR Committee

**DATE & TIME:** Tuesday 17<sup>th</sup> June 2025 at 6.30pm

**PLACE:** Robinson Room, Village Hall, High Street, Durrington, SP4 8AD

This is a meeting in public, not a public meeting. If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email [clerk@durringtontowncouncil.gov.uk](mailto:clerk@durringtontowncouncil.gov.uk) or phone 01980 654772. The Clerk will then guide you with the process the meeting will take and assist you with any GDPR requirements you may have.

*J Tudor* – Clerk to the Council

Date: 11<sup>th</sup> June 2025

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### ***Public Meeting***

#### **6.00pm Public Question time**

This section (at the Chairmans discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 as amended by the LG Act 1972 s 100.

#### **AGENDA**

**FHR 1.25 ELECTION OF COMMITTEE CHAIRMAN**

**FHR 2.25 ELECTION OF VICE CHAIRMAN**

**FHR 3.25 APOLOGIES**

**FHR 4.25 APPROVAL OF MINUTES**

**FHR 5.25 DECLARATION OF INTERESTS**

**FHR 6.25 MATTERS ARISING FROM PREVIOUS MINUTES**

**FHR 7.25 TO REVIEW THE BUDGET**

**FHR 8.25 TO REVIEW THE REDWOOD BOND**

**FHR 9.25 TO CONSIDER GRANT APPLICATIONS**

**FHR 10.25 TO REVIEW THE EAR-MARKED RESERVES**

**FHR 11.25 TO REVIEW AND ADOPT HR POLICIES**

**FHR 12.25 TO NOTE COUNCILLOR TRAINING**

**FHR 13.25 CONFIDENTIAL BUSINESS**

**FHR 14.25 .DATE OF THE NEXT MEETING**

**FHR 1.25 To Elect a Chairman of the committee for 2025/26**

To receive nominations for the role as Chairman and to vote by a show of hands.  
The vote to be run by the current Chairman or Vice Chairman if he is not present

**FHR 2.25 To Elect a Vice Chairman for the committee for 2025/26**

To receive nominations for the role of voice Chairman and to vote by a show of hands

**FHR 3.25 Apologies for Absence**

To approve any apologies received.

**FHR 4.25 Approval of the minutes.**

To approve the minutes from the Finance and HR Committee meetings on the 12<sup>th</sup> of March 2025.

**FHR 5.25 Declarations of interest.**

To receive members' declarations of interest in matters on the agenda.

**FHR 6.25 Matters arising from previous minutes.**

The committee will receive an update from the Clerk regarding the outstanding items from previous meetings.

**FHR 7.25 Review of the Budget 2025/26**

Financial reports have been circulated.

**FHR 8.25 Review of the Redwood Bank Bond.**

The Bond matures in August, the committee will consider whether to reinvest the bond with Redwood Bank for another year or look elsewhere for investment.

**FHR 9.25 Consider Grant applications**

The applications have been circulated.

**FHR 10.25 Review Ear Marked Reserves****FHR 11.25 Review and adoption of the following policies.**

Expenses Policy  
Anti-Bullying and Harassment Policy  
Compassionate Leave Policy  
Whistleblowing Policy  
Maternity Leave and Pay Policy  
Paternity Leave and Pay Policy  
Lone working Policy  
Grievance Policy  
Flexible Working Policy  
Emergency Dependents Leave Policy  
Disciplinary Policy  
Dignity at Work Policy

**FHR 12.25 Review of Councillor Training.****FHR 13.25 Confidential Business.****FHR. 14.25 Date the next meeting.**

TBC