



TOWN COUNCIL OFFICE, VILLAGE HALL, HIGH STREET, DURRINGTON, SP4 8AD

All Town Council Meetings are open to the public and the media.

Dear Councillor,

You are summoned to attend the Town Council to be held in the **Robinson Room** at **7pm** on **Tuesday the 28th of January 2025**, the agenda is set out below, dated and signed the 22nd of January 2025.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk@durringtontowncouncil.gov.uk or phone 01980 654772. The Clerk will then guide you with the process the meeting will take and assist you with any GDPR requirements you may have.

J Tudor – Clerk to the Council

AGENDA

Public Meeting

7.00pm Public Question time

This section (at the Chairmans discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 as amended by the LG Act 1972 s 100.

Introduction of co-option Candidates - An opportunity for co-option candidates to introduce themselves and add any other information to support their application.

Any questions on the written report from the Unitary Councillor circulated prior to the meeting

Closure of Public Participation

Council Meeting

112/24 ACCEPTANCE OF APOLOGIES - Schedule 12 of the Local Government Act 1972 requires a record of members present. Members who cannot attend should tender apologies to the Clerk.

113/24 DECLARATION OF INTERESTS

- 114/24** **TO APPROVE THE MINUTES** of the meeting of the 7th of January 2025.
- 115/24** **MATTERS ARISING** – from previous minutes.
- 116/24** **QUESTIONS ON THE REPORT** from the Chairman circulated by email prior to the meeting.
- 117/24** **QUESTIONS ON REPORTS** from Councillors responsible for attending external meetings and working parties submitted in writing and circulated via email prior to the meeting.
- 118/24** **QUESTIONS ON THE REPORT** from the Clerk circulated via email prior to the meeting.
- 119/24** **INTERVIEW OF CO-OPTION CANDIDATES AND VOTE**
If there are Co-option Candidates. An opportunity for the council to ask questions/Candidates to ask the council questions and for the council to vote.
- 120/24** **PROCEEDINGS OF COMMITTEE**
TO RECEIVE minutes from committees and consider any question arising from them.

Minutes received from the Finance and HR committee dated 8th October 2024 and the 17th of December 2024.
- 121/24** **ACCOUNTS** to review and approve the following:
- a. The bank reconciliation for the current account for November and December 2024.
 - b. The cheques and debits for November and December 2024.
- 122/24** **PROPOSALS** –
- a. To review and approve the Standing Orders.
 - b. To receive and note the findings of the recent Fire Risk Assessment for the Pavilion and Village Hall.
 - c. To review and approve the Health and Safety Policy.
 - d. To review and approve the Safeguarding Policy.
 - e. To consider and approve the Recording Policy.
 - f. To consider and approve the Communication Policy.
 - g. To review and amend the Working Party Policy and Terms of Reference.
 - h. To consider and approve the Reserves Policy.
 - i. To approve the date of the Annual Parish Meeting.
 - j. To Approve the date for the Annual Meeting of the Council.

- k. To note the VAT refund for the 3rd quarter.
- l. To approve a presentation from the children of Durrington Amateur Dramatic Society at the 2025 Annual Parish Meeting.
- m. To consider a grant application from Carer Support Wiltshire.
- n. To approve the Grant Agreement with Buzz Action Foundation.
- o. To approve a structural survey of the Village Hall and Pavilion.
- p. To approve the principal of emptying of 5 new proposed litter bins in Larkhill.
- q. To approve the principle of installing maintaining and emptying 2 new Litter Bins fixed to existing WC hardware on the path from Stonehenge Inn Roundabout to St Michael's School.

123/24 **PLANNING** – None have been brought to the attention of the Clerk by the Councillors this month for consideration.

124/24 **CORRESPONDENCE** to the Chairman or Clerk.

125/24 **CONFIDENTIAL BUSINESS** - to move into confidential Business under section 100 (4) of the Local Government Act 1972 to discuss the next matters as they involve the disclosure of exempt information as defined in part 1 of schedule 12A of the Act.

126/24 **THE DATE OF THE NEXT MEETING – 25th February 2025.**