



DURRINGTON TOWN COUNCIL
COUNCIL OFFICE, VILLAGE HALL, HIGH STREET, DURRINGTON, SP4 8AD
01980 654772 clerk@durringtontowncouncil.gov.uk

Councillors nominated to the **Finance and HR Committee** are hereby summonsed to attend the following meeting. Please inform the Clerk if you are unable to attend.

NOTICE OF MEETING

MEETING: Finance and HR Committee

DATE & TIME: Thursday 5th December 2024 at 6pm

PLACE: Robinson Room, Village Hall, High Street, Durrington, SP4 8AD

This is a meeting in public, not a public meeting. If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk@durringtontowncouncil.gov.uk or phone 01980 654772. The Clerk will then guide you with the process the meeting will take and assist you with any GDPR requirements you may have.

J Tudor – Clerk to the Council

Date 28.11.2024

Public Meeting

6.00pm Public Question time

This section (at the Chairmans discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 as amended by the LG Act 1972 s 100.

AGENDA

35. APOLOGIES
36. APPROVAL OF MINUTES
37. DECLARATION OF INTERESTS
38. MATTERS ARISING FROM PREVIOUS MINUTES
39. RESERVES POLICY
40. CLARITY ON FINANCIAL REGULATIONS AND COMMITTEES' POWERS
41. BUDGET 2025-26
42. QUOTES
43. GRANT APPLICATION
44. CONFIDENTIAL BUSINESS
45. DATE OF THE NEXT MEETING

35. Apologies for absence.

To approve any apologies received

36. Approval of the minutes.

To approve the minutes from the Finance and HR Committee meeting on the 8th of October 2024

37. Declarations of interest.

To receive members declarations of interest in matters on the agenda.

38. Matters arising from previous minutes.

The committee will receive an update from the Clerk regarding the outstanding items from previous meetings.

39. Reserves policy – for consideration, previously circulated

40. Clarity on the financial regulations and the committees' powers – sought by the Clerk relating to quotes.

41. Review and approve the budget proposal for 2025-26.

Financial documents are circulated prior to the meeting.

42. To consider and decide on quotes.

If quotes are available prior to the meeting, they are circulated to the committee.

43. To consider a grant application – the application has been circulated.

44. Confidential business - to move into confidential Business under section 100 (4) of the Local Government Act 1972 to discuss the next matters as they involve the disclosure of exempt information as defined in part 1 of schedule 12A of the Act.

45. Date of the next meeting. TBA