



**TOWN COUNCIL OFFICE, VILLAGE HALL, HIGH STREET, DURRINGTON, SP4 8AD**

All Town Council Meetings are open to the public and the media.

Dear Councillor,

You are summoned to attend the Town Council to be held in the **Robinson Room** at **7pm** on **Tuesday the 29th of October 2024**, the agenda is set out below, dated and signed the 23rd of October 2024.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email [clerk@durringtontowncouncil.gov.uk](mailto:clerk@durringtontowncouncil.gov.uk) or phone 01980 654772. The Clerk will then guide you with the process the meeting will take and assist you with any GDPR requirements you may have.

*J Tudor* – Clerk to the Council

## **AGENDA**

### **Public Meeting**

#### **7.00pm Public Question time**

This section (at the Chairmans discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 as amended by the LG Act 1972 s 100.

**Introduction of co-option Candidates** - An opportunity for co-option candidates to introduce themselves and add any other information to support their application.

#### **Report from Unitary Councillor**

#### **Closure of Public Participation**

#### **Council Meeting**

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| <b>69/24</b> | <b>ACCEPTANCE OF APOLOGIES</b> - Schedule 12 of the Local Government Act 1972 requires a record of members present. Members who cannot attend should tender apologies to the Clerk.                             |
| <b>70/24</b> | <b>DECLARATION OF INTERESTS</b>   |
| <b>71/24</b> | <b>TO APPROVE THE MINUTES</b> of the meeting of the 24 <sup>th</sup> of September 2024. Copies of these minutes have been circulated and Standing Order 12.a provides that they may therefore be taken as read. |

- 72/24**            **MATTERS ARISING** – from previous minutes.
- 73/24**            **QUESTIONS ON THE REPORT** from the Chairman circulated by email prior to the meeting.
- 74/24**            **QUESTIONS ON REPORTS** from Councillors responsible for attending external meetings and working parties to be submitted in writing and circulated via email prior to the meeting.
- 75/24**            **QUESTIONS ON THE REPORT** from the Clerk circulated via email prior to the meeting.
- 76/24**            **INTERVIEW OF CO-OPTION CANDIDATES AND VOTE**  
If there are Co-option Candidates. An opportunity for the council to ask questions/Candidates to ask the council questions and for the council to vote.
- 77/24**            **PROCEEDINGS OF COMMITTEE**  
  
**TO RECEIVE** minutes from committees and consider any question arising from them.  
**Finance and HR Committee minutes of 11<sup>th</sup> September 2024 and the Facilities and Amenities Committee on the 1<sup>st</sup> of July 2024.**
- 78/24**            **ACCOUNTS** to review and approve the following:
- a. The bank reconciliation for the current account for September 2024.
  - b. The cheques and debits for September 2024.
- 79/24**            **PROPOSALS –**
- a. To approve Hire Charges for 2025/26 recommended by the Facilities and Amenities Committee (FAC).
  - b. To approve allotment Charges for 2026/27 recommended by the FAC.
  - c. To approve the Cemetery fees for 2025/26 recommended by the FAC.
  - d. To review and accept the Internal Auditors Interim Report.
  - e. To approve no ad hoc bookings are taken over the period after the 22<sup>nd</sup> of December to the 2<sup>nd</sup> of January 2025.
  - f. To acknowledge the playpark inspections for August and September 2024.
  - g. To note the Chairman of the FAC is now Cllr Wright following Cllr Greenyer's resignation.
  - h. To consider investigation by the Clerk of all Deeds relating to Council Land and to consider registering any unregistered property with the Land Registry.
  - i. To approve a quote for decorating at the Village Hall, this has not been seen by the FHR as its next meeting is not until the 2<sup>nd</sup> of December 2024.

- j. To approve the purchase of a safe for the office to store deeds and the cemetery registers.
- k. To approve a quote for repairing/replacing the Pavilion flat roof – quotes will be provided prior to the meeting.
- l. To consider the Terms of Reference for the Vision Working party.
- m. To consider two questionnaires from the Vision working party for publication and circulation.
- n. To approve the Christmas gifts for Durrington Ward at Salisbury Hospital.
- o. To reconsider the Council's previous decision providing a minimum number of councillors for all working parties – this request having been made by three councillors under Standing Order number 7(a).
- p. To consider if a policy is required to cover the recording of Council meetings, and if agreed to consider whether to include a section on recordings made by Council staff and to consider amending the Retention of Documents policy, Appendix A, to include instructions on the deletion of staff and Councillor recordings.

**80/24**            **PLANNING** – No applications have been brought to the attention of the Clerk by the Councillors this month for consideration.

**81/24**            **DISCUSSION** – No discussion points will be raised at this meeting.

**82/24**            **CORRESPONDENCE** to the Chairman or Clerk.

**83/24**            **CONFIDENTIAL BUSINESS** - to move into confidential Business under section 100 (4) of the Local Government Act 1972 to discuss the next matters as they relate to Legal Advice which involves the disclosure of exempt information as defined in part 1 of schedule 12A of the Act.

**84/24**            **THE DATE OF THE NEXT MEETING** – 26th November 2024.