



TOWN COUNCIL OFFICE, VILLAGE HALL, HIGH STREET, DURRINGTON, SP4 8AD

All Town Council Meetings are open to the public and the media.

Dear Councillor,

You are summoned to attend the Town Council to be held in the **Robinson Room** at **7pm** on **Tuesday the 24th of September 2024**, the agenda is set out below, dated and signed the 18th of September 2023.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk@durringtontowncouncil.gov.uk or phone 01980 654772. The Clerk will then guide you with the process the meeting will take and assist you with any GDPR requirements you may have.

J Tudor – Clerk to the Council

AGENDA

Public Meeting

7.00pm Public Question time

This section (at the Chairmans discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 as amended by the LG Act 1972 s 100.

Introduction of co-option Candidates - An opportunity for co-option candidates to introduce themselves and add any other information to support their application.

Report from Unitary Councillor

Closure of Public Participation

Council Meeting

- 53/24** **ACCEPTANCE OF APOLOGIES** - Schedule 12 of the Local Government Act 1972 requires a record of members present. Members who cannot attend should tender apologies to the Clerk.
- 54/24** **DECLARATION OF INTERESTS**
- 55/24** **TO APPROVE THE MINUTES** of the meeting of the 30th of July 2024. Copies of these minutes have been circulated and Standing Order 12.a provides that they may therefore be taken as read.

- 56/24** **MATTERS ARISING** – from previous minutes.
- 57/24** **REPORT** from the Chairman.
- 58/24** **REPORTS** from Councillors responsible for attending external meetings.
- 59/24** **REPORT** from the Clerk.
- 60/24** **INTERVIEW OF CO-OPTION CANDIDATES AND VOTE**
If there are Co-option Candidates. An opportunity for the council to ask questions/Candidates to ask the council questions and for the council to vote.
- 61/24** **PROCEEDINGS OF COMMITTEE**

TO RECEIVE minutes from committees and consider any question arising from them.
Finance and HR Committee minutes of 6th August and 18th July 2024.
- 62/24** **ACCOUNTS** to review and approve the following:
- a. The bank reconciliation for the current account for July and August 2024.
 - b. The cheques and debits for July and August 2024.
- 63/24** **PROPOSALS –**
- a. To approve Auditing Solutions Limited as the Council’s internal auditors for 2024/25.
 - b. To note the response from the external Auditor following completion of the Annual Governance and Accountability Return 2023/24 – No matters came to their attention. The requisite notice having been placed on the website and council notice board.
 - c. To approve the purchase from the Royal British Legion by a donation of £300 under S137 of the Local Government Act 1972 for the Wreaths and crosses for Remembrance 2024.
 - d. To note maturity interest received from the Redwood Bond of £4,173.01 and the reinvestment of the account for a further year at 5.2% interest.
 - e. To approve no ad hoc bookings are taken over the period after the 22nd of December to the 2nd of January 2025.
 - f. To approve the Youth service press release.
 - g. To approve a proposal that all working parties will consist of at least 50% of the council membership.
 - h. To approve Councillor Paul and Councillor Wrights membership to the Vision Working Party.
 - i. To reduce the office opening hours to one hour a day on Tuesdays-Fridays from 10am to 11am.
 - j. To approve the new NALC financial Regulations as recommended by the Finance and HR committee.

- k. To approve a new energy contract with Octopus Energy for the utilities for both the Village Hall and the Pavilion for two years starting in November 2024 as recommended by the Finance and HR committee.

64/24 **PLANNING** – No applications have been brought to the attention of the Clerk by the Councillors this month for consideration.

65/24 **DISCUSSION** – lead by Councillors

- a. Number of council meetings.
- b. Budget for 2025/26.
- c. Remembrance arrangements for cemetery and cenotaph.
- d. Use of no parking cones around the Church.
- e. Community Litter Pick.
- f. IT Working Party update.
- g. Vision Working Party update.

66/24 **CORRESPONDENCE** to the Chairman or Clerk.

67/24 **CONFIDENTIAL BUSINESS** – to move into confidential Business under section 100 (4) of the Local Government Act 1972 to discuss the next matters as they relate to staffing which involves the disclosure of exempt information as defined in part 1 of schedule 12A of the Act.

68/24 **THE DATE OF THE NEXT MEETING** – 29th October 2024.