



**DURRINGTON TOWN COUNCIL
TOWN COUNCIL OFFICE, VILLAGE HALL, HIGH STREET, DURRINGTON, SP4 8AD**

All Town Council Meetings are open to the public and the media.

Dear Councillor,

You are summoned to attend the Town Council Meeting to be held in the **Jubilee Pavilion**, Recreation Ground, Recreation Road, SP4 8HH at **7pm** on Tuesday the **28th of May 2024**, the agenda is set out below, dated and signed the 22nd of May 2024.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk@durringtontowncouncil.gov.uk or phone 01980 654772. The Clerk will then guide you with the process the meeting will take and assist you with any GDPR requirements you may have.

J Tudor – Clerk to the Council

AGENDA

Public Meeting

7.00pm Public Question time

This section (at the Chairmans discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 as amended by the LG Act 1972 s 100.

Introduction of co-option Candidates - An opportunity for co-option candidates to introduce themselves and add any other information to support their application.

Report from Unitary Councillor

Closure of Public Participation

Council Meeting

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|-------------|-----------------------------------------------------|
| 1/24 | ELECTION OF THE CHAIRMAN OF THE COUNCIL |
| 2/24 | CHAIRMANS ADDRESS |
| 3/24 | ELECTION OF THE VICE CHAIRMAN OF THE COUNCIL |

- 4/24** **ACCEPTANCE OF APOLOGIES** – Schedule 12 of the Local Government Act 1972 requires a record of members present. Members who cannot attend should tender apologies to the Clerk.
- 5/24** **APPOINTMENT OF MEMBERS TO THE FOLLOWING COMMITTEES**
- a. **FINANCE AND HR COMMITTEE** 3-7 Members (FHR)
 b. **FACILITIES AND AMENITIES COMMITTEE** 3-7 Members (FAC)
 c. **APPEALS COMMITTEE** 3-6 Members from the FAC Committee
- NOTE - PLANNING is now dealt with by FULL COUNCIL at Monthly meetings. The meeting schedule is attached for the next twelve months members should ensure they can attend the majority of meetings for the committee upon which they wish to serve.**
- 6/24** **APPOINTMENT OF REPRESENTATIVES TO EXTERNAL MEETINGS AND ORGANISATIONS**
- Stonehenge Area Board**
 LHFIG
 World Heritage Site Management Committee
 Larkhill Community Partnership
- 8/24** **APPOINTMENT OF APPROVED SIGNATORIES FOR BANKING INCLUDING ONLINE ACCESS/PAYMENTS**
- 9/24** **REVIEW AND CONFIRM THE CODE OF CONDUCT**
- 10/24** **TO RECEIVE AND SIGN THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 30th of APRIL 2024 (PREVIOUSLY CIRCULATED) LGA 1972 SCH 12 PARA 41(1).**
- 11/24** **MATTERS ARISING FROM THE LAST MINUTES.**
- 12/24** **INTERVIEW OF CO-OPTION CANDIDATES AND VOTE**
 If there are Co-option Candidates. An opportunity for the council to ask questions/Candidates to ask the council questions and for the council to vote.
- 13/24** **PROCEEDINGS OF COMMITTEE –**
- TO RECEIVE** minutes from committees and consider any question arising from them. Planning meeting minutes from the 17th of April 2024.
- 14/24** **ACCOUNTS** to review and approve the following:
- a. The cheques and debits for April 2024.
- b. The bank reconciliation for the current account for April 2024.

PROPOSALS –

- a. To review and approve that the current Financial Regulations continue until the Finance and HR Committee has considered and made recommendations to the Council concerning the New NALC Financial Regulations.
- b. To review and approve the Financial Risk Assessment.
- c. To review and approve the Investment Strategy.
- d. To approve the following annual subscriptions to other bodies
 - i. National/Wiltshire Association of Local Councils (NALC/WALC is the national and regional organisations that represent local councils, providing support and advice and promoting the work of Councils – £1,381.44)
 - ii. Society of Local Council Clerks (SLCC is a professional body for clerks, providing advice and guidance on all council matters approx. £288.00)
 - iii. Community First – (Wiltshire’s Rural Community Council that works towards enhancing rural life through various projects – approx. £40)
 - iv. GROOP – Youth support (approx. £120pa)
 - v. ICCM annual membership (£100.00)
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- e. To approve the following direct Debits for 2024/25
 - i. BT Internet – Pavilion
 - ii. Octopus Energy for Gas and Electricity for the Hall and the Pavilion
 - iii. Wiltshire Council Business Rates for the Hall, Pavilion, and the Cemetery.
 - iv. Water2Business for the Hall, Pavilion, and Allotments
 - v. Hills waste – Waste collection at the Pavilion and the Hall
 - vi. Virgin, Village Hall phone and internet
- f. To move £4,760 from the River Park Earmarked reserve to general funds for the Tree surgery carried out at River Park this month.
- g. To move £3,000.00 from the general fund to the Playpark EMR.
- h. To move £14,000.00 from the general fund to a new Pavilion EMR fund for the refurbishment of the toilets.

- i. To move £16,500.00 from the general fund to the Pavilion EMR fund for repairs to the roof.
- j. To ratify the movement of £552.49 from the Cemetery EMR to the general fund to purchase a small lawn mower.
- k. To change Solicitors to the Wellers Partnership and move all title deeds and documents to an alternative safe storage place.
- l. To form a Skatepark working party.
- m. To approve the following events that may incur Town Council expenditure in 2024/25.
 - i. Annual Parish Meeting April 2025 (approx. £150)

16/24 DISCUSSION POINTS –

IT working party update.
 Local Council Award.
 Plans for 2024-25
 Council training
 Bulford Scouts

17/24 PLANNING - No applications have been brought to the attention of the Clerk by the Councillors for consideration at this meeting.

18/24 CORRESPONDENCE – To the Chairman or Clerk.

19/24 CONFIDENTIAL BUSINESS - To move into Confidential Business under section 100 (4) of the Local Government Act 1972 to discuss the next items on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

20/24 DATE OF THE NEXT MEETING – 25th June 2024