



**DURRINGTON TOWN COUNCIL  
TOWN COUNCIL OFFICE, VILLAGE HALL, HIGH STREET, DURRINGTON, SP4 8AD**

All Town Council Meetings are open to the public and the media.

Dear Councillor,

You are summoned to attend the Town Council Meeting to be held in the Robinson Room, Village Hall, Durrington at 7pm on Tuesday the 30th of April 2024, the agenda is set out below, dated and signed the 24th of April 2024.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email [clerk@durringtontowncouncil.gov.uk](mailto:clerk@durringtontowncouncil.gov.uk) or phone 01980 654772. The Clerk will then guide you with the process the meeting will take and assist you with any GDPR requirements you may have.

**J Tudor** – Clerk to the Council

**AGENDA**

***Public Meeting***

**7.00pm Public Question time**

This section (at the Chairmans discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 as amended by the LG Act 1972 s 100.

**Introduction of co-option Candidates** - An opportunity for co-option candidates to introduce themselves and add any other information to support their application.

**Report from Unitary Councillor**

*Closure of Public Participation*

**Council Meeting**

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|---------------|---|
| <b>181/23</b> | <b>ACCEPTANCE OF APOLOGIES</b> – Schedule 12 of the Local Government Act 1972 requires a record of members present. Members who cannot attend should tender apologies to the Clerk. |
| <b>182/23</b> | <b>DECLARATION OF INTERESTS</b>   |
| <b>183/23</b> | <b>TO RECEIVE AND SIGN THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 26th of MARCH 2023 (PREVIOUSLY CIRCULATED) LGA 1972 SCH 12 PARA 41(1).</b>                               |
| <b>184/23</b> | <b>MATTERS ARISING FROM THE LAST MINUTES.</b>   |

- 185/22 INTERVIEW OF CO-OPTION CANDIDATES AND VOTE**  
An opportunity for the council to ask questions/Candidates to ask the council questions and for the council to vote.
- 186/23 PROCEEDINGS OF COMMITTEE –**  
**TO RECEIVE** minutes from committees and consider any question arising from them.  
Finance committee minutes of the 19<sup>th</sup> of December 2023.
- 187/23 CHAIRMANS ANNOUNCEMENTS AND REPORT**
- 188/23 REPORTS** from Councillors responsible for amenities and attending external meetings.
- 189/23 REPORT** by the Clerk.
- 190/23 ACCOUNTS** to review and approve the following:
- a. The cheques and debits for March 2024.
  - b. The bank reconciliation for the current account for March 2024.
  - c. The end of year Accounts as of 31<sup>st</sup> March 2024 following the internal audit of the 8<sup>th</sup> of April 2024.
- 191/23 PROPOSALS –**  
**To review the Internal Auditors 2023-24 Report**
- a. To complete and Sign Section 1 of the AGAR Part 3 for the external auditor.
  - b. To complete and sign Section 2 of the AGAR Part 3 for the external auditor.
  - c. To note the remaining funds in the account after accounting for earmarked reserves as of the 31<sup>st</sup> of March are now general reserves.
  - d. To approve the Privacy Policy.
  - e. To allocate £1500 from the River Park Earmarked reserve to a reserve for an improved website.
  - f. To approve spending £1300.00 on the Recreation Ground Paly Park surface repairs from the Playpark EMR.
  - g. To agree an amendment to the Councils terms of reference for its Committees to allow a maximum of 7 members to the Finance and HR Committee and the Facilities and Amenities Committee.

- h. To decide how to proceed with the pedestrian crossing facilities at the Packway Larkhill.
- i. To Approve the Working Party Terms of Reference.
- j. To consider passing a resolution to sign up to the civility and respect pledge.

#### **Definition of Civility and Respect**

Civility means politeness and courtesy in behaviour, speech, and in the written word.

Examples of ways in which you can show respect are by listening and paying attention to others, having consideration for other people's feelings, following protocols and rules, showing appreciation and thanks, and being kind.

The National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC), and One Voice Wales (OVW), believe now is the time to put civility and respect at the top of the agenda and start a culture change for the local council sector.

By our council signing up to the civility and respect pledge we are demonstrating that our council is committed to treating councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.

Signing up is a simple process, which requires councils to register and agree to the following statements:

- Has put in place a training programme for councillors and staff
- Has signed up to the Code of Conduct for councillors
- Has good governance arrangements in place including staff contracts and a dignity at work policy
- Will seek professional help at the early stages should civility and respect issues arise
- Will commit to calling out bullying and harassment if and when it happens
- Will continue to learn from best practices in the sector and aspire to be a role model/champion council through for example the Local Council Award Scheme
- Supports the continued lobbying for change in legislation to support the Civility and Respect Pledge including sanctions for elected members where appropriate.”

**192/23 DISCUSSION POINTS –**

Youth Review update

Fargo Road Playpark update

IT working party update

Venue for Full Council meetings

**193/23 PLANNING** - No applications have been brought to the attention of the Clerk by the Councillors for consideration at this meeting.

**194/23 CORRESPONDENCE** – To the Chairman or Clerk.

**196/23 CONFIDENTIAL BUSINESS** - To move into Confidential Business under section 100 (4) of the Local Government Act 1972 to discuss the next items on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

**197/23 DATE OF THE NEXT MEETING – 28<sup>th</sup> May 2024**