# Minutes of the HR and Finance Committee Meeting held on Monday 1st June 2020 via Webex

Cllr B Turner

Cllr S Rennie

Cllr P Galan-Bamfield

Cllr D Healing

Cllr M Wardell

Cllr J Todd

Cllr R Perry

Clerk/RFO Jo Tudor

**The meeting started at 19:00 hrs**

There were no members of the public present for the duration of the meeting. There were no declarations of interest from members of the council. No Apologies as all were present.

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| **Item**  | **Comments / Recommendations**  | **Action**  |
|  **FINANCE**2. Projections for the deficit this year |   Due to the Lockdown the income for the Council from the Village Hall and the Pavilion is far lower than budgeted.  | Cllr P Galan-Bamfield and the Clerk to prepare a financial statement to give more detailed information to the committee and all spending to be on essential items only for the foreseeable future. |
| **STAFFING**3. Furloughing 4. cemetery maintenance | The possibility of furloughing members of staff was discussed. The situation at the cemetery was discussed.  | The Clerk to look into this further and prepare a report on the financial benefitsIn the first instance it was agreed Cllr B Turner, Cllr S Rennie and the Clerk to arrange a meeting. |
| **BANKING MATTERS**1. Bank Mandate
2. Training Needs
3. Future Meetings
 | There are a number of signatories on the banking mandate and it was felt the Chair should have access but also that the list can be reduced.It was felt that the Clerk should have some training on the Rialtas system.Meetings should take place every quarter the next meeting to be arranged nearer the time. | Cllr B Turner to investigate the mandate and access to the bank account.Clerk to arrange.Cllr B Turner to arrange |