

Minutes of an ordinary meeting of **Durrington Town Council** held on 26 November 2019 in the Robinson Room, Village Hall, High Street, Durrington, SP4 8AD.

In these minutes CATG stands for Community Area Transport Group, DIO for Defence Infrastructure Organisation, DTC stands for Durrington Town Council, MOD for Ministry of Defence, RoW for Rights of Way, VCP for vehicle checkpoint, WC for Wiltshire Council and WHS for World Heritage Site.

<b>PRESENT</b>	Cllr. Mr JP Todd	<b>Chairman</b>
	Cllrs. Mr S Botham, Mr W Clarke, Mr J Ellis, Mrs R Ellis, Mr P Galan-Bamfield, Mrs S Paines, Mr R Perry, Mr S Rennie, Mrs K Sharp, Mr I Teirney, Mrs M Wardell.	
	<b>In Attendance:</b> Liz Moore Mrs R Docker Cllr Mr G Wright  Lt Col Pete Gentles RA	Parish Clerk Admin Assistant Wiltshire Councillor  SO1 GMT/Deputy Garrison Commander

Time Started 19:00

**75/19 WELCOME AND INTRODUCTIONS:** the Chairman warmly welcomed Lt Col Pete Gentles to the meeting and explained that he would be speaking at item 88/19. Also welcomed to the meeting was Ian Teirney, a new member of DTC and Liz Moore who was the new Clerk and had been working for the Council since 5 November 2019.

**76/19 PUBLIC QUESTIONS:** there were three members of the public present for all, or part of the meeting including Graham Wright (Wiltshire Councillor) and Lt Col Pete Gentles (SO1 GMT/Deputy Garrison Commander). A member of the public said that he had questions in relation to item 89/19 a. and strongly objected to the proposal to consider a **'no dogs off leads' sign** at Avon Fields. The Chairman proposed to alter the order of business and move directly to item 89/19 a. and members agreed to do so. The member of the public said that he objected to a sign restricting dogs to leads because he and his wife lived at Avon Fields, his wife was very poorly and her main source of enjoyment was playing with their dog off the lead at Avon Fields. He requested soft landscaping of the amenity area to include proper management of the existing trees.

The Clerk explained that the reason the item was on the agenda was because she had received a complaint from a resident about dog fouling on the area of amenity land fronting the estate, and that the resident had requested the signage as a possible solution to the

problem. There was also concern that dog fouling might increase once Millennium Park closed to the public. In discussion, members said that were not aware of any issues of dog mess at Avon Fields apart from an area close to the corner of the allotments and **it was resolved** to consider putting a spare dog poo bin in that area. Proposed by Cllr S Rennie, seconded by Cllr J Ellis and all agreed. Cllr G Wright confirmed that the TC owned all of the Avon Fields amenity area and he believed that the housing developer had originally furnished the TC with approximately £30-40K for maintaining the area. The Chairman advised that section 17 would need scrutinising, as the law did not allow e.g. hedging near to a Play Park for crime prevention purposes. Mr P Galan-Bamfield reported that the Finance and HR Committee had recommended letting Hurcotts provide tree management services at Avon Fields to replace the ground maintenance work due to cease at Millennium Field. **It was resolved** that DTC would consult residents on how they would like to see the amenity area landscaped. The Chairman expressed thanks to everyone for his or her input and the member of the public left the room.

**77/19 APOLOGIES:** Councillors David Healing and Greg Wilson.

**78/19 DECLARATION OF INTERESTS:** Cllr I Teirney declared an interest as he lived in the Parish and had yet to declare his interests on the WC website. He would do so within the next 28 days.

**79/19 TO APPROVE THE MINUTES** of Town Council Meeting held on 26th October 2019: **it was resolved** to accept the minutes as an accurate record of the meeting. Proposed by Cllr K Sharp, seconded by Cllr R Ellis and carried unanimously.

**80/19 MATTERS ARISING FROM THE MINUTES:** there was none.

**81/19 MEMBERSHIP AND ELECTION OF VICE-CHAIRMAN:** the Chairman explained that due to the resignation of Cllr Armstrong-Watkins, the Town Council needed to elect a new Vice-Chair and asked if there were any nominations for the role. Cllr R Perry said that he would be willing to stand as Vice-Chair and was duly elected. Proposed by Cllr P Galan-Bamfield, seconded by Cllr K Sharp and carried unanimously.

**82/19 REPORT by the Chairman of the Town Council:** the Chairman reported that it had been a busy few months. The TC had worked with All Saints Church, the MOD and the Durrington Events Team to hold their last ever Bonfire Night in Millennium Park. Bonfire Night had been well attended and the weather good until the end of the night. The TC had held a get together in Amesbury to honor Sarah Tucker who had now left her role as Clerk to DTC. The TC wished Sarah the very best in her new role. The Chairman explained that re-instatement of Millennium Park was nearly finished. The owners had declined the TC's last request to re-lease the park. The TC had engaged various contractors to return the park to its former condition and from the 1 December 2019 would no longer be responsible for its upkeep or security. On Friday 8 November 2019, Town Councillors had attended the Durrington Cemetery where over 100 pupils from the Durrington Junior School laid crosses of remembrance on the Commonwealth War Graves. Cllr D Healing gave the pupils a fascinating talk on the history of the Army at Larkhill and the importance of remembering them at that time of the year. The Chairman reported on two other events he attended, the Festival of Remembrance at St Albans Church, Larkhill and the laying of wreaths at the ceremony at the Durrington Cross. The Chairman invited Cllr G Wright (Wiltshire Councillor) to ask a question. Cllr G Wright wanted to know whether the memorial seat and tree from Millennium Park was

going to be re-located together and the Chairman said that he would need to check the correspondence and wishes of the family that had gifted them. **Action:** Clerk to check records.

### **83/19 TO APPROVE WRITTEN UPDATES FROM COUNCIL TEAMS**

**a. POLICE REPORT AND NEIGHBOURHOOD POLICING PRIORITIES:** Police report previously circulated to members. There were no comments.

**b. CRIME PREVENTION (including SpeedWatch):** Cllr S Botham reported that attendance was very good at the Crime Prevention meeting held on 12 November 2019. Seventeen members of the public had been present including residents, DTC's Youth Workers, members of SpeedWatch and owners of shops. There had been extensive discussion on the anti-social behaviour in the Village and a letter circulated from the Police to explain what they had done. He explained that there was a lot of ill feeling within the Village and that he had agreed to write to the Chief Police Officer on behalf of the residents. He tabled the letter and read it out as follows:

*'The regular Crime Prevention meeting was this month dedicated to the up-turn in Anti-Social behaviour within the village. The Police had been invited to attend and they put forward PCSO Dan Catterick as Pippa Brewer our usual PCSO was unavailable. Pippa had supplied a letter with details of the known Anti-Social behaviour and some of the resulting actions including the Avon Valley College, retail outlets and of course Becky Lock and the Youth team. PCSO Dan Catterick was operationally committed on the night and so unfortunately, there was no Police present. The meeting was very well attended and various members of the public related their experiences including several incidents that were not reported to the Police but were in the same vein as those already reported. The discussion of these incidents raised Question 1 which route was the best in terms of reporting the incident? (101 or 999). Also discussed was the removal of the 'old' ASBO orders and the new CBO powers this could not be really explained and Question 2 is what is the difference? Question 3 is how can it help? As can be seen Police presence was sorely missed and it would have been a great opportunity to show residents that good work is going on, albeit behind the scenes. I have promised to the members attending that I would write this letter and copy them in on any response I receive. Attached are the detailed minutes, which clearly show the concerns of the residents and the almost palpable fear amongst them. Councillor Steve Botham Chair, Crime Prevention Committee'*

The Chairman asked members if they had any questions. **Members approved the letter and agreed that Cllr S Botham should email the Police and copy in the Clerk.** The Clerk would email members of the public who had consented to receive a follow up email, a copy of the letter and the draft minutes of the meeting (please see appendix 1). Councillors reported several recent crimes including destruction of a road sign on Glendale Road and destruction of an outside box that housed the electrics for the Pavilion. In discussion, members noted that offenders were not always from the Village and that the Police could not provide any information on the identity of individuals due to data protection rules. **Lt Col Gentles (SO1 GMT/Deputy Garrison Commander) offered to help resolve future problems** and members were very grateful for his offer of assistance. The SpeedWatch analysis from the 4th – 21st November 2019 was tabled and circulated to members (see appendix 2). The number of vehicles speeding along Netheravon Road was particularly high. Cllr J Ellis explained that recording of vehicle speeds under 36 mph was not allowed and that meant that the true number of vehicles speeding was probably higher.

**c. POLICIES:** the Clerk reported that policies due for review in November 2019 included the cemetery regulations, financial regulations, training and development policy and tree policy. It transpired that members responsible for reviewing the policies needed more time to look at them. The Clerk advised members that she had updated the Financial Regulations at **item 4.4** to read 'The salary budgets are to be reviewed at least annually, and in February in line with appraisals. Budgets will be made available for percentage increases in line with NJC and spinal point raises for the following financial year and such review shall be Minuted', and **at item 9.8** to read: 'Any repayment claim due in accordance with VAT Act 1994 section 33 shall comply with HMRC's rules for Making Tax Digital for VAT, and shall be submitted electronically to HMRC at least quarterly'. It was resolved to receive and adopt the updated Financial Regulations (please see appendix 3) and to defer review of the other policies to the next meeting agenda. Proposed by Cllr S Botham, seconded by Cllr S Paines and carried unanimously.

**d. HR & FINANCE:** Cllr P Galan-Bamfield reported on the recommendations of the Committee and explained that there had been a shortfall of £2,000 to re-instate the Millennium field due to overspend on removal of the BMX track. Due to the emergency nature of the project and short time limit imposed on DTC, the Committee had recommended using £2,000 from the general reserves to fund the difference. **It was resolved** to use up to £2,000 from general reserves to finish the project. Cllr S Rennie requested that members look again at their specific areas, as DTC would need to plan for any additional funding to include in the budget for 2020-21.

**e. PLANNING:** (an updated list of all planning applications considered by the council that year with DTC response and WC's decision had been previously circulated to members, courtesy of Cllr D Healing). Members had also received a revised supporting statement for planning application 19/09622/FUL. The proposal was for a **change of use from Doctors Surgery to Beauty Salon and a crèche** at 84 Bulford Road, Durrington, SP4 8DH, and essentially, there would be two businesses. Members had previously supported the planning application for change of use and decided to defer further comment to a separate Planning meeting if required. Cllr Graham Wright reported that the law had changed and that businesses applying for temporary change of use had two years to apply, as long as they informed Wiltshire Council of their intentions. Although this did not apply to the above planning application, it did apply to the building that used to be old carpet shop and was currently trading as a new café and reflexology centre because the category change was from A1 to A3. [Anyone needing pre-planning advice should contact WC directly]. Cllr R Ellis reminded members that parking provision should be the TC's primary concern when considering planning applications for new businesses.

#### **f. AMENITIES (non committee)**

- Councillors provided an update on their specific areas:
  - i. **River Park:** the Chairman asked for nominations for a representative to look after River Park with duties including monthly inspections of the amenity area and checking for damage to DTC property. **It was resolved** that the role would be filled by Cllr I Teirney. Proposed by Cllr S Botham, seconded by Cllr M Wardell and carried unanimously. Cllr S Rennie reported that there was no wire on the base of the viewing platform and that the wood was slippery. **Action:**

Clerk to contact Darryl Spreadbury and request that he fix new wire to the wood.

- ii. **Recreation Ground:** the Chairman said that he yet to submit his report but recommended better lighting [upgrading existing DTC owned lamps to LED].
- iii. **Millennium Park:** covered under items 83/19 d. and 89/19 e.
- iv. **Cemetery:** Cllr S Rennie stated that repairs to the hut had been carried out successfully.
- v. **Fargo Road Play Park:** report by Cllr R Perry previously circulated to members and noted that he had particular concerns about the gate to the Play Area.
- vi. **Village Hall:** Cllr S Paines reported that she had completed the required Fire Alarm checks. The LINCAT water heater had not been working properly and had been producing steam but the problem appeared to have resolved itself. As a precaution, the Clerk would book a service to de-scale the equipment.
- vii. **Pavilion:** it was recommended that the council budget for a new boiler for the Pavilion. Clerk to add a new line to the budget for next year.

**84/19 CLERK'S REPORT:** the clerk reported that the gas boiler in the Pavilion had broken down on Monday 18 November and that she was grateful to Pavilion Caretaker, David Parker, for his swift action in fixing the problem without inconveniencing the people that had hired the space that day. The Clerk thanked Councillors who were responsible for carrying out inspections of the Play Areas and for reporting repairs. Members were pleased to hear that the DTC Office had raised £20.48 for the Poppy Appeal and the Village had raised £4,051.89 in total. The Clerk thanked the Chairman for fixing a broken pane of glass at the Pavilion. Councillors additionally noted that members of the public had complained about illicit parking outside the Sainsbury's Express Shop by people wishing to use the ATM. Andy Stafford of Salisbury & District Angling Club had offered to look into the possibility of installing bilingual signs along the River to deter poaching.

**85/19 WILTSHIRE COUNCILLOR'S REPORT:** Cllr Graham Wright reported:

#### **Child injured by a car at Larkhill St Michaels School**

A child was injured by a car on his way to school right outside the School road entrance crossing point, luckily, it was not serious. I have escalated this issue to Wiltshire Council and the MOD; action will be taken to enhance the zigzag lineage and to educate parents and children in safety first measures. Thanks go to the Town Council for the loan of their No Parking Cones, which I have placed as a temporary measure at and around the crossing point in an effort to improve overall safety. Thanks also go to a resident and parent, Tim Burr for his help and advice on cone placement.

#### **Remembrance**

Over the past weeks, Durrington Businesses and residents raised over £4,000 towards the national Poppy appeal, what wonderful support from the Community. On Friday the 8th November, Durrington Town Councillors led over 100 children from Durrington Junior School to lay individual crosses at Durrington Cemetery in respect of those who lost their lives during World Wars and other conflicts. On Sunday, a large group gathered at Durrington War Memorial to lay Wreaths and remember the fallen and then continued to a service within All Saints followed by another at Durrington Cemetery. Combined with the Remembrance Services at Larkhill Garrison Church on Sat 9th Durrington Remembered!

### Children In Need

It was a real delight to hear children from Larkhill St Michael's school singing with 8 other schools during the BBC 'Children In Need' appeal' If you would like to listen for yourselves please go to the following link, <https://www.bbc.co.uk/programmes/p07v4s5c>

### Roads

Wiltshire Council is resurfacing Meads Road; it is disappointing that it has been postponed twice already this year. Whilst Bulford is not in my ward or our Parish, I have asked for a Hot Patch Repair to the large delaminated area opposite Avondale School that has completely broken up during the recent wet weather and sheer volume of traffic since the Countess Roundabout lane closure by Highways England.

### Christmas Event at Stonehenge

Through a Wiltshire Council grant, I have organised transport for our village on Wed 11th December to visit the Stonehenge Visitors Centre; it will be open from 6pm for our combined Christmas Event. Children will sing, bands will play and we will all enjoy complimentary Mulled Wine and mince pies during this fun evening. Special reductions for all will be applied to all purchases from the shop.

### Street light Saga

It has taken months to get a street light at the south entrance to the Recreation Ground to function fully, in fact it has been on and off for 6 months. I have managed to get a new LED light fitted and it is now shining brightly.

### Garage Areas on Avondown Estate

I wish to politely bring to the attention of residents who use the various garage/parking areas on the Avondown Estate that in the main, residents and land owners of these areas are fully responsible for the surrounding fences. With the help of Darryl from DS Handyman Services we have, because of serious safety issues, temporarily replaced a damaged fence panel in one such area but this has not set a precedent for future repairs. So if you own a garage or parking space on the communal Avondown Estate areas that were built by the Jennings Family, please note your garage areas are in need of maintenance as are your fences. Durrington Town Council or Wiltshire Council has no responsibility for them.

The Chairman invited members to ask questions.

- In discussion, **it was resolved** that a thank you letter should be sent from DTC to Darryl Spreadbury, for all the work that he did for the community on a voluntary basis.
- Cllr J Ellis reported that there was a **WC Consultation on additional yellow lining** in progress and that the yellow lines at the end of Meads Road needed extending. **Action:** Councillors to email Clerk with their suggestions for additional yellow lines in the Parish and item to be added to the next council agenda so that requests for yellow lining might be properly considered and approved prior to submission to WC.
- Cllr S Botham asked Cllr G Wright whether the **kerbstones** at Larkhill roundabout were going to be replaced by WC as they were proving to be a safety hazard for buses and other vehicles that had to mount them. Cllr G Wright said that he suspected a safety audit had been done but was not sure if the kerbstones represented a safety hazard.

**Action:** Cllr G Wright to contact Andy Coles (WC Highways Engineer) to find out what actions might be taken to address the issue.

**86/19 REPORTS** by Representatives of other organisations and meetings attended on behalf of the Town Council:

**a. AMESBURY AREA BOARD:** please see appendix 4 for Cllr M Wardell's report dated 22 November 2019.

**b. LARKHILL COMMUNITY PARTNERSHIP:** there was nothing to report.

**c. WORLD HERITAGE SITE MANAGEMENT PLAN:** Cllr S Botham had attended the meeting in place of Cllr K Sharp and gave the following oral report:

Stonehenge World Heritage Committee

The committee meeting was held in Devizes Museum on Wednesday 6th November 2019 and before the actual committee meeting there was an introduction to ARUP. These are consultants to Wiltshire Council and Avebury and Stonehenge Committee whose project is 'Exploring the World Heritage Site and Beyond'.

The topic was divided into sections such as Transport, Tourism and Landscape Access and each of these sections were discussed in workshop formats (In groups). The ideas of each group were collated for entry into the project's considerations.

After the workshops the committee went through the agenda with the County Council requesting feedback on the Wiltshire Core Strategy, this was presented by Ray Bryant who gave 2 options a) and b) although the paper submitted expressed the options as 1 & 2. The preferred option from the councils view was option 1 (a).

The Byways were discussed and especially Byway 12 and the people camping/living there which gave the view to visitors an un-pleasant site.

There were various up-dates from the Parish council, Farmers Group, and the Avebury & Stonehenge Archaeological and Historical Research Group. The next meeting is on the 30th April 2020 and 29th October 2020. ....

The following points emerged:

- Landscape access depends on the tunnel.
- There were no direct transport links into Stonehenge from Avebury and the northern part of the WHS.
- There was currently a Tour Bus from Stonehenge to Salisbury.
- Wiltshire Council had reopened byway 12 following a legal challenge by the Free Rider's Association.

Cllr K Sharp reported that she had attended the follow up workshop on 26 November 2019 and had learnt how other areas cope with streams of visitors. She explained that English Heritage were making preparations for winter Solstice, there would be undercover armed Police, shuttle buses available for the elderly or disabled, parking provision at £10 per vehicle and the site would be open from 5 am in the morning. There would be no vehicular access to Woodhenge. Cllr K Sharp said that she would

be attending the next meeting to hear an update from Highways England on the A303 Project.

**87/19 ACCOUNTS:** members reviewed DTC's finances and **it was resolved** to approve the following items (previously circulated to members and please see appendix 5). Proposed by Cllr R Ellis, seconded by Cllr K Sharp and carried unanimously.

- a. The list of payments made between 01/10/2019 and 31/10/2019.
- b. The bank reconciliation for the current account for October 2019.
- c. The budget as at 31st October 2019.

**88/19 DISCUSSION TOPIC** – a generalised update on army rebasing 2020 The Chairman explained that the government had committed to £1.8 billion to the programme to invest in infrastructure across the UK and that included funding for accommodation improvements, including about 1,200 new homes for service families, thousands of new single living accommodation and bed spaces, plus working, technical and training infrastructure. He said that the investment would provide crucial jobs for local economies and quality accommodation and facilities for troops and their families. The KIO and the army were working closely with key stakeholders to ensure sufficient housing, schooling, medical, leisure and dental provision was available to units as they moved into their new bases. The Chairman said that Salisbury Plain would see the largest increase in troop numbers under the programme, as it was the only place in the country able to accommodate the complex and demanding training needed to maintain operational effectiveness of the army's 3 high readiness Reaction Force Brigades. Following a public consultation, the MOD set out in its Salisbury Plain Masterplan on how it intended to accommodate the 4,300 extra army personnel and their families that would be moving to the area. The DIO and the army continued to work closely with WC to ensure that the required infrastructure and local services would be in place. The Chairman stressed that current public concern was about the huge traffic queues to the main gate at the monument and that in the morning, vehicles were often backed up to the Stonehenge Inn. **The Chairman invited Lt Col Pete Gentles to speak.** Pete Gentles reported that two regiments had moved into the area including one from Tidworth and that the army was trying to direct traffic to two lane VCPs. The building project was 6 months away from completion and the army would be encouraged to use bicycles to help reduce traffic and carbon footprint. The traffic situation would improve significantly when the 400-600 contractors had finished the project. Pete Gentles gave an introduction and overview of the challenges of bringing the army rebasing to Larkhill. He said that the project had cost £52 billion so far and there was £4 billion left to help fund a state of the art medical centre, a gym (open to local groups) and jobs for 22 civilian educators. Councillors received the offer of a site visit. He explained that there were 3,500 dependants, and 77 families that had never lived together in the UK before and that most were german speaking Fijians. **His orders were to better integrate the garrison into the community and that he had a plan to help regenerate community space in Larkhill to cater for the younger generation.** Councillors also heard how Pete Gentles had arranged for children from the local school to visit the Chapel at Larkhill and they had learnt about the Chapel's relocation from London to Larkhill. Members expressed their thanks to Lt Col Pete Gentles for his uplifting presentation. Questions were invited. Cllr W Clarke asked about the plans for retaining 32 Regiment and it was likely the 240 people in that unit would remain on

site. Cllr G Wright said that he would like to arrange a site visit to consider the best position for a bus stop to provide the shortest walk for elderly people.

The Chairman changed the order of business and moved back to item 83/19 so that Cllr R Ellis could provide her report on Rights of Way. Cllr R Ellis reported that RoW 1 had been cleared and RoW 13 refurbished by volunteers from the South Wiltshire Ramblers. She had concluded that there was no sign needed and uneven trees had caused most of the damage on the path. The Clerk had received an email from a member of the public concerned about redirection of footpath 29 and barbed wire across footpath 27. Cllr R Ellis said that she had found the paperwork, and that any changes to the footpath 29 were legal and that there was no barbed wire across footpath 27. She had also sent a letter to Councillor Turner at Bulford Parish Council for comments. **Action:** it was agreed Cllr R Ellis to draft a letter with information on the footpaths in question to be sent from the Council to the member of the public.

### **89/19 PROPOSALS**

- a. To consider a request from a Durrington resident for a **'no dogs off leads' sign** at Avon Fields. **See item 76/19.**
- b. To approve repairs to an area of concrete that has broken up by the bicycle racks in the **Village car park**. The Chairman reported that he and the Clerk had received an estimate of £100 - £200 for digging out a section of the broken concrete and putting new concrete in place. **It was resolved** that the Clerk instruct Darryl Spreadbury to carry out repairs for <£200. Proposed by Cllr S Paines, seconded by Cllr K Sharp and carried unanimously. [DTC has the power to act under the Road Traffic Regulation Act 1984 section 57].
- c. To approve repairs to the **boundary railings at the cemetery**. The Clerk tabled a quotation she had received for £200. **It was resolved** that the Clerk instruct Andy Cramer to carry out repairs to the cemetery railings for £200. Proposed by Cllr J Todd, seconded by Cllr S Rennie and carried unanimously.
- d. To consider installing a spring fitting to the gate at the **Larkhill Play Area**, and instructing a pest controller to remove the moles. It was agreed that the Clerk would find out pricing for new parts for the gate and that dealing with the mole was not a priority for now.
- e. To consider removing existing gates at **Millennium Park** and replacing with fencing and to reuse the council's spare five-bar gate housed in the container at the Pavilion drive to prevent cars going through the gantry and down the old A345. (To deter fly tipping and for crime prevention purposes). **It was resolved** that the Clerk instruct Daryl Spreadbury to **(i)** remove the gate at the end of Willow Drive and re-instate the boundary to its original condition using post and rail fencing **(ii)** fix the council's five bar gate in place under the gantry. N.B. pedestrian access would still be possible. Proposed by Cllr K Sharp, seconded by Cllr J Ellis and carried unanimously. Point (ii) was subject to Cllr G Wright consulting Andy Cole (WC Highways) to check that DTC could erect a five bar gate under the gantry.
- f. To consider submitting an entry for the Christmas Tree Festival at All Saints Church. **It was resolved** not to submit an entry that year due to the short notice given for the event.

**90/19 COMMUNICATIONS:** the Clerk reported that she had submitted a shortened version of the minutes from the TC meeting on 26 October 2019 to the December edition of Stonehenge

Trader and had requested a repeat of the previous month's adverts in Dispatch magazine. She recommended that it would be more useful to members of the public to publish the 'Headlines' from the TCs meeting rather than a copy of the draft minutes as these were usually long and cumbersome.

**91/19 CORRESPONDENCE:** the Chairman reported:

- a. Email received from the Clerk at Shrewton Parish Council to enquire about the arrangements in place for liaising with the Military. DTC's Clerk to email confirmation that Larkhill Community Partnership reports to the Town Council and Lt Col Pete Gentles was its contact. Cllr P Galan-Bamfield offered to be DTC's representative for reciprocal meetings at Larkhill.
- b. Email received from a resident unhappy about a polite notice left on their relative's car. Members were not aware that they had put the notice on the car but noted that the owner had parked the vehicle on a grass verge (DTC amenity area) so as not to block the road and for better accessibility to their property. Clerk to email the resident with information on DTC's policy about amenity areas. Community Speedwatch members said that they distributed the notices to deter bad habits and to try to keep amenity areas in a good condition for all to enjoy.

**92/19 DATE OF NEXT MEETING:** the next ordinary council meeting **to approve the budget and set the precept** was set for **7pm on Wednesday 15 January 2020**. Proposed by Cllr J Ellis, seconded by Cllr S Botham and all agreed. [A separate Finance and HR Committee meeting would be taking place at 6pm on Monday 6 January 2020].

**93/19 ANY OTHER BUSINESS:** there was none.

The meeting adjourned at 21:34

**Appendices:**

1. Clls S Botham's Letter to the Police at Amesbury and draft minutes of the Crime Prevention meeting held on 12 November 2019
2. SpeedWatch analysis from the 4th – 21st November 2019
3. Financial Regulations – dated 26 November 2019
4. Amesbury Area Board – report by Cllr M Wardell dated 22 November 2019
5. The list of payments made between 01/10/2019 and 31/10/2019 The bank reconciliation for DTC's current account for October 2019 The budget as at 31 October 2019

**Signed**

**Chairman**

**Date**

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