

Minutes of the Durrington Town Council Meeting held at 7pm on Tuesday the 29th of October 2019, in the Robinson Room of the Village Hall, High Street, Durrington, SP4 8A

PRESENT	Cllr. Mr JP Todd	Chairman
	Cllrs. Mrs S Paines, Mr D Healing, Mr S Rennie, Mr J Ellis, Mrs R Ellis, Mrs K Sharp, Mr W Clarke, Mrs M Wardell, Mr S Botham, Mr R Perry	Councillors
	In Attendance: Cllr Mr G Wright Mrs S J Tucker Mrs R Docker 1 x members of the public WO1 (GSM) Harris	Wiltshire Councillor Clerk Admin Assist GSM Larkhill Garrison

61/19 ACCEPTANCE OF APOLOGIES – Cllrs P Galan-Bamfield, S Armstrong-Watkins, G Wilson

62/19 DECLARATION OF INTERESTS – Councillors were reminded to record any interests in the book.

63/19 TO APPROVE THE MINUTES – The Town Council **RESOLVED** to approve the minutes of the Town Council held on the 24th September 2019.

64/19 REPORT by the Chairman of the Town Council – The Chairman had attended a concert that exhibited the local Community Choir, held in the Village Hall. He provided an update on the Presentation Evening where his Durrington Events Team awarded £3000 in grants to local organisations along with £900 from the Town Council.

65/19 TO APPROVE WRITTEN UPDATES FROM COUNCIL TEAMS

- a. **POLICE REPORT AND NEIGHBOURHOOD POLICING PRIORITIES** – The latest Police report was circulated, the Council noted the amount of burglaries in the village along with issues of anti-social behaviour reported at Avon Valley Practice, damage to Town Council play signs and general unacceptable behaviour in the play park. Cllr S Botham had attended the NTG.
- b. **CRIME PREVENTION (including Speedwatch)** – Cllr J Ellis reported that 2 new members of Speedwatch were scheduled to conduct their training this week.
- c. **POLICIES**
- d. **HR and Finance Committee** – The Committee has conducted its quarterly

checks, the report has been issued. It also sat an Emergency meeting to discuss cover for the Clerk who leaves on the 8th of November. The Committee is meeting with a potential candidate, who is already a Clerk to discuss the role on the 1st November 2019.

- e. PLANNING – The following planning applications were discussed at meetings held on the 8th and 29th of October 2019:

19/08578/FUL – 22 Glebe Road, proposed two storey extension – SUPPORT
19/008883/FUL – 51 Bulford Road, reforming of roof and associated internal alterations – SUPPORT

19/09090/FUL – County Store, The Packway, erection of double garage and double car port. Alterations to the rear of the property and roof – SUPPORT

19/08427/FUL – Land to north of The Packway and Netheravon Road, new and improved footway and cycleway and crossing points – OBJECT due to safety concerns for crossing point and lack of replanting for some trees.

Street Trading Application for Cosy Kitchen to operate once a month from Town Council land – The Jubilee Pavilion Car Park – SUPPORT and monitor and review after 3 months. This may be delayed until Spring.

19/07303/FUL – Larkhill Garrison, Physio Treatment Room and Gym Area, - SUPPORT

19/09622/FUL – 84 Bulford Road, Change of use from doctor's surgery to Beauty Salon with associated crèche – SUPPORT with conditions that the crèche is only used in association with customers using the Beauty Salon and not as a separate business.

19/09829/TPO – 179 Avondown Road, Crown lift to 4.5m - REFER to Tree Office, the Town Council acknowledges that some work is required but believes that crown lifting to 4.5metres is excessive.

19/07550/FUL – Avon Valley College, installation of a new flue – SUPPORT

19/06489/FUL – Tryst, College Road, erect a detached dwelling, demolish a 13.5 sqm lean-to and a 1.7 sqm coal store attached to an unlisted house (Tryst) in the Conservation Area, proposed new garden room to Tryst OBJECT on the same grounds as previously submitted in summer 2019.

- f. AMENITIES:

- i) Cllr D Healing has arranged for cross laying to take place at 1330 on the 8th of November at the cemetery, pupils from Durrington Junior School will attend.
- ii) Cllr R Ellis provided an update on ROW; She has received an old report from Wiltshire Council about Durrington 1 that she will work through, there is a need to identify the land owners in the area. At Durrington 13, notices will be put in place about uneven surfaces after a visit by the Wiltshire Council ROW team. Cllr R Ellis will contact Amesbury Town Council about Durrington 27.
- iii) Bonfire Night will take place on Sunday 3rd of November, the Chairman provided an update following the last Bonfire Meeting. The Risk Assessment and Event Management Plan have now been updated. All measures are in place ready for the weekend.
- iv) Work is ongoing at Millennium Park, the container has now been moved to the Recreation Ground, internal BMX fencing is being removed, fencing supplies have been sourced for the boundary and token fence. Permission has been given by the families of the memorial bench and tree to move them to new

locations. The contractor is on standby to flatten the BMX track early to mid-November. The Town Council awaits a response back from the owners in relation to the potential for a future lease of the land, in the event the owners are unable to secure their own external lease.

PUBLIC QUESTIONS – Following an introduction by Ian Teirney the Town Council **RESOLVED** to co-opt him as a new councillor.

66/19 REPORT by the clerk - The Internal Interim Audit and report has been conducted, the one recommendation about invoices has been actioned.

The new play park signs have all been installed, unfortunately the Skate/MUGA sign was damaged within hours of installation and subsequently has been damaged further by teenagers. Details have been passed to the policing team.

Work to repair the cemetery hut roof along with the scheduled work to the leaning wall has been completed.

Preparations and training are ongoing for handover of Clerking/RFO priority duties to councillors who have offered to provide support.

67/19 REPORT by the Wiltshire Councillor

A road closure application has been made on behalf of the Town Council for the High Street/Church Street on the 10th November 2019, for the Remembrance Service. Wiltshire Council have been asked to remove the red and white protective barriers around the cenotaph in the week leading up to Remembrance.

68/19 REPORTS by Representatives of other organisations and meetings attended on behalf of the Town Council:

- a. AMESBURY AREA BOARD –
- b. CATG – The signs at the cemetery should be installed by the end of the year.
- c. LARKHILL COMMUNITY PARTNERSHIP – A recent meeting was held which focussed on improving the area of The Packway shops and providing facilities for the large increase in soldiers and their families that is taking place.
- d. WORLD HERITAGE SITE MANAGEMENT PLAN – The next meeting is on the 6th November, Cllr S Botham will hopefully attend in the absence of Cllr K Sharp.

69/19 ACCOUNTS to review and approve the following:

- a. The Town Council **RESOLVED** to approve the cheques and debits for October 2019.
- b. The Town Council **RESOLVED** to approve the bank reconciliation for the current account for September 2019.
- c. The Town Council reviewed the budget against income and expenditure as at 30th September 2019.

70/19 DISCUSSION TOPIC – WO1 (GSM) Harris of Larkhill Garrison introduced himself and spoke about the return of soldiers and their families from Germany to Larkhill, the move of another artillery regiment next year and the overall increase of personnel now at Larkhill. Focus for the new Garrison Commander and his Deputy is providing good facilities for everyone to enjoy. The Garrison Speedwatch Team is also in operation and will be having their speed guns calibrated.

71/19 PROPOSALS

- a. The Town Council **RESOLVED** to make a retrospective amendment to Minute 16/19h of 28th May 2019 as a transfer of funds from the Town Council's EMR cannot be made to Durrington Events Team as it is not within the same account. Therefore a grant of £1000 is made to the Durrington Events Team, this will be taken from the EMR Village Show Fund.
- b. The Town Council **RESOLVED** to donate £300 to the British Legion Poppy Appeal for the provision of wooden crosses and wreaths supplied for Remembrance Services.
- c. The Town Council **RESOLVED** to extend the current Grounds' Maintenance Contract due to expire on the 31st of March 2020 for one more year, under the same terms and costs currently experienced, but less the Millennium Park maintenance, due to the expiry of the lease.
- d. The Town Council **RESOLVED** to allow the local Police to have a 'Chat' bench in the village (one of the two on the corner of Avon Down Road). A sign would be placed on the bench inviting people to sit if you don't mind saying hello to whoever is sat on the bench. This is an initiative to tackle isolation and loneliness.
- e. The Town Council noted that upon the departure of the Clerk (8th of November) the Town Council will cease to be eligible for General Power of Competence (GPOC). Any projects currently undertaken under GPOC can be continued, but no new initiatives may be started under GPOC until the Town Council is in an eligible position again and **RESOLVES** a motion to undertake it in the future.
- f. Following an explanation of the new charges for hire and how increased costs of a cleaning contract and business rates impacted on the Town Council's budget, it **RESOLVED** the new charges for the hire of the Village Hall, Robinson Room, Pavilion and Recreation Ground, with effect from 1st April 2020. Increases range between 3 and 7% dependent on use.
- g. The Town Council **RESOLVED** the new charges for the cemetery with effect from 1st April 2020. This would be approximately 3% (rounded up and down).
- h. The Town Council **RESOLVED** new rents for allotment holders with effect from 1st April 2021 (in line with Allotment Holders' Agreements to provide 12 months' notice of changes). The charges would be £38 per large allotment and £27.50 per smaller allotment. Water contributions would remain at £10 and £5 respectively.
- i. The Town Council considered a request from a Shrewton resident to hold a Bikefest on the Recreation Ground in summer 2020. The Town Council believed that the benefits to the community, particularly those living on and near to Recreation Road would not outweigh such concerns as traffic and noise etc. The Town Council already has a number of large scale events held on this piece of land, particularly in the summer, this restricts routine use by residents. It therefore did not want to inconvenience residents

further by adding more to the calendar. The decision therefore was not to allow the Bikefest to take place.

- j. The Town Council reviewed the Internal Auditor's Interim Report and recommendations within for the Clerk to obtain invoices from EIBE Play. It noted that invoices had been received.
- k. The Town Council had no comments or objections to the Tree Preservation Order 2019/00025/IND for two birch trees on amenity land next to 185 Avondown Road.
- l. Following an update on the estimated costs to reinstate the Millennium Park (circa £8000+VAT), the Town Council **RESOLVED** to use funds held in the EMR Project Fund (£6365.10) for some of the work required, along with the Fenceline Budget (£1000), Ground Maintenance Budget (£1000), donation from Lovell (£1000).
- m. The Town Council approved the office closure over the Christmas/New Year period 20th December until 1st of January. The office will re-open on the 2nd of January 2020.
- n. The Town Council approved no ad-hoc bookings to be taken over the period 24th December until 1st January to enable employees to take time off. Routine bookings will not be affected.

72/19 CORRESPONDENCE to the Chairman or Clerk

73/19 PUBLIC QUESTION TIME – There were no further questions from the public.

74/19 CONFIDENTIAL BUSINESS - To move into Confidential Business under section 100 (4) of the Local Government Act 1972 to discuss the next items on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

Councillors were reminded of tasks to take on given the departure of the Clerk and to assist any new incumbent settling into the role. The Committee would be meeting with a potential replacement on the 1st of November.

Signed

Chairman

Date
