



DURRINGTON TOWN COUNCIL

**COUNCIL OFFICE, VILLAGE HALL, HIGH STREET, DURRINGTON, SP4 8AD
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**MEETING OF THE FINANCE AND HR COMMITTEE 2nd SEPTEMBER 2025 AT
6 PM IN THE ROBINSON ROOM AT THE VILLAGE HALL.**

Attendance :

Cllr Smith, Chair

Cllr Galan-Bamfield Vice Chair

Cllr Rennie

Cllr Paul

Clerk – Jo Tudor

No members of the public were present.

FHR 25.25 : Apologies

There were no apologies, all members were present.

FHR 26.25 : Approval of Minutes of the Previous Meeting

The minutes of the meeting on the 15th of July were approved and signed.

FHR 27.25 : Declarations of Interest

There were no declarations of interest.

FHR 28.25 : Matters Arising from previous minutes

The Clerk to check the policy register and advise on policies requiring a review.

Durrington Town Council – Finance and HR Committee Meeting on Tuesday 2nd September 2025. Minutes approved as a true and accurate record and signed as so by the Committee Chairman presiding.

Signed Date.....

FHR 29.25 : Review of the Budget 2025/26 and note the result of the external audit 2024-25.

The committee reviewed the external auditors report and noted there were no items of concern. The committee considered the budget and found no areas of concern.

The Clerk will investigate journaling the projects from last year so that the payments for work do not skew this year's budget.

FHR 30.25 : Review of Ear marked reserves

The Committee considered the EMR and felt there should be a plan for the open spaces at Avon Fields and that other EMR's could be used for projects in next year's budget.

FHR 31.25 : Review of Councillor Training

The Chair is trying to access training through WALC no other training has taken place since the last meeting

FHR 32.25 : To Consider Assertion 10 of the Annual Governance Statement.

The Clerk gave a small presentation about assertion 10 and the work needed to bring the website up to standard for accessibility. GDPR requirements were also discussed. The committee agreed that this is a heavy workload, any outsourcing that can be purchased should be and it is noted additional hours may be required to enable deadlines to be met.

The Clerk and Deputy Clerk will arrange GDPR training, and the clerk will attempt to outsource the work on the website and destruction of documents no longer required.

FHR 33.25 : Confidential business :

Staffing matters were discussed no formal decisions were made.

FHR 34.25 : Date of Next Meeting 14th October 2025

Signed

Signed: _____ Chairman

Date: _____

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Signed Date.....