



DURRINGTON TOWN COUNCIL

Minutes of the Meeting of the Town Council held on

Tuesday 27th September 2022 at 7.00 p.m.

In the Robinson Room at the Village Hall, Durrington, SP4 8AD

Present	Cllr G Wright Cllr S Paines Cllr P Paul Cllr S Rennie Cllr S Burr Cllr I Silk Cllr C Butler Cllr D Healing Cllr M Wardell Jo Tudor No Members of the public were present	Chairman Vice Chairman Clerk
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	<p>Report from unitary councillor – Cllr Wright. Cllr Wright reported that the area board meeting on the 16th of December for rewards and recognition is to celebrate local residents who have contributed to the community. He confirmed that Wiltshire council want to identify and publish details of warm places for residents use and that bus passes will be able to be used before 9.30 am in future??</p> <p>The cost of yellow lines approved for the village will be in the region of £1000 and will be implemented by the end of the financial year.</p>	
Item	Minute	Action
67/22	<p>Apologies received from Cllrs Galan-Bamfield, and Botham</p> <p>Apologies for late attendance received from Cllr Rennie</p>	Apologies were accepted

68/22	No declarations of interest were received.	
69/22	MINUTES - The Town Council RESOLVED to approve the minutes of the Meeting of the Town Council held on the 26th of July 2022.	Clerk to post on website
70/22	CHAIRMANS ANNOUNCEMENTS – The chairman had no announcements	
71/22	UPDATES FROM COUNCILLORS – Cllr Healing took the council through the planning applications on the development on Bulford Road and 43 Willow Drive. The later relates to land on Millennium Park and the councillors were concerned about a change of use setting a precedent. The council agreed a comment to this effect should be filed.	Cllr Wright to file a comment

72/22	<p>REPORTS FROM –</p> <ul style="list-style-type: none"> a. Stonehenge Area Board – Cllr Wright and Wardell attended the last meeting and gave a brief report. b. LHFIG – the 20 mile per hour zone has been agreed and will be implemented during the financial year – the sum of £3000 has already been allocated for the costs involved. c. Larkhill Community Partnership – no report d. World heritage Site Management Plan – there has not been meeting. 	
60/22	<p>CLERKS REPORT – The clerk reported that the Admin assistant had retired and the new assistant had started work, the External Audit was satisfactory, the zip wire has been ordered, the clerk attended an exclusive right of burial course and advised the council to implement some changes of a procedural nature to ensure the council is using best practice when dealing with EROB. A new side door has been fitted at the hall, and 2 more bollards have been knocked down in the car park. The bollards cost around £170 each and there are currently 4 requiring replacement. The clerk is looking at a different system to stop drivers breaking the bollards and driving away. The clerk will cost for steel hoop barriers to be cemented in along the footpath side of the carpark in bright yellow to ensure they are visible. There is a new light at the pavilion to light the path which works from dusk until dawn. The Clerk arranged for PAT testing in both buildings and the riverbank project needs environment agency approval before it can commence which will hopefully be granted next month. The tree pollarding commences next week in Avon Fields. The clerk attended an EVC webinar and arranged for risk assessments to be prepared for all facilities and circulated to the councillors. The Clerk is on holiday next week.</p>	

<p>74/22</p>	<p>The Town Council RESOLVED</p> <ul style="list-style-type: none"> a. The cheques and debits for July and August 2022. b. The bank reconciliation for the current account for July and August 2022. 	
<p>75/22</p>	<p>MATTERS – Cllr Silk queried the cost of the website and its maintenance. These matters require further investigation.</p>	<p>Clerk and councillors to look into</p>
<p>76/22</p>	<p>PROPOSALS –</p> <p>The Council RESOLVED</p> <ul style="list-style-type: none"> a. Up to 2 people may own an exclusive right of burial (EROB). b. A fee of £50 to be charged on a transfer of EROB. c. An extension of the term of an EROB may be granted to owner/s to make the EROB term back to 75 years, the charge for this will be one twentieth of the cost of an EROB for every 5 years it is extended (which currently is £20 for every extra 5 years) d. To approve the new interment application. e. To approve a new procedure for the transferring of EROB 	<p>Clerk to implement a new procedure and templates for approval</p> <p>Clerk to amend fees</p> <p>Clerk to send out and post on website</p>

	<p>f. To note the employment of a new Admin Assistant.</p> <p>g. To approve the appointment of Auditing solutions as the council's internal auditors for 2022/23</p> <p>h. To approve the response from the external auditors following completion of the AGAR.</p> <p>i. To approve the external auditor PKF Littlejohn having carefully considered the letter from the SAAA.</p> <p>j. To approve the new risk assessments for the Village Hall, Pavilion, Recreation Ground, and Office</p> <p>k. To approve quote 2 for the changing room flooring subject to confirmation of the lifetime guarantees for the product.</p> <p>l. To approve the replacement of the 4 electric showers in the changing rooms at the Pavilion</p> <p>m. To approve the purchase of 6 benches for the pavilion changing rooms to be made from recycled plastic.</p> <p>n. To approve escalation by the chairman concerning the enforcement of yellow lines in the village.</p> <p>o. To approve the positioning of a SID near the mini roundabout next to Ranger's garage.</p> <p>p. To approve the allocation of a specific area in the village to each councillor for regular inspection of footpath condition.</p> <p>q. To approve the purchase of a bin for the High Street bus stop opposite the Hall.</p> <p>r. To approve the purchase of 300 crosses and 2 wreaths for remembrance this year.</p> <p>s. To approve a Climate change working party consisting of Cllrs Burr, Butler and Wright and non-councillor Tim Burr.</p>	<p>Clerk to put on website</p> <p>Clerk to arrange</p> <p>Clerk to arrange</p> <p>Clerk to purchase</p> <p>Cllr Wright</p> <p>Cllr Wright</p> <p>Clerk to put on Agenda</p> <p>Cllr Wright to seek WC approval and Clerk to arrange</p> <p>Clerk to purchase</p> <p>Meeting on 6th October</p>
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<p>77/22</p>	<p>DISCUSSION POINTS –</p> <p>a. River Park – the fishing was considered at river park and the Clerk was given leave to negotiate with the SDAC on the level of contribution for this amenity. It was thought that the white poles indicating fishing for children will be re-instated after the riverbank work has been completed. A Durrington Fishing club was also considered.</p> <p>b. Robinson Room – With the library coming to the Robinson Room it was considered that the Room will need to be shared and the library may need to close on occasion to allow for work or functions including the pantomime. Cllr Wright suggested a meeting with the library service to clarify the situation and proposed layout.</p> <p>c. Picnic tables -It was agreed to try out the picnic tables from the Millennium Park allotments on the Recreation Ground.</p> <p>d. Grant Policy – this was discussed, and it will be put on next months agenda to decide what budget should be allocated next year to allow local organisations apply for a grant from the council.</p> <p>e. Youth Services – the council would like to hear from the youth manager ideas and thoughts on the youth services at the next meeting.</p> <p>f. Budget – All councillors were urged to think about next year’s budget. The Clerk was asked to provide quotes for the playpark fencing for the next meeting.</p> <p>g. Energy – The council tasked the climate change working party to look at solar panels and batteries and when the fees are considered at next months meeting it will consider charging for electricity for those users of the Recreation Ground who use the councils supply to power outdoor events.</p> <p>h. Warm spaces – The council will share the energy saving advice from Wiltshire council and details of warm spaces with the residents.</p>	<p>Clerk to liaise</p> <p>Cllr Wright and Clerk to liaise</p> <p>Clerk to arrange</p> <p>Clerk to report and place on Agenda</p> <p>Clerk to invite and put on Agenda</p> <p>Councillors</p> <p>Working party</p> <p>Clerk to share</p>
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	<p>i. EVC – The council climate change working party to look at the electric vehicle charging options available.</p>	Climate change working party
78/22	<p>CORRESPONDENCE – the Clerk had one email concerning the cemetery and a transfer of an EROB.</p>	
79/22	<p>DATE OF NEXT MEETING – 25th October 2022</p>	

_____CHAIRMAN_____DATED