



	<p><b>CHAIRMANS ADDRESS</b></p> <p>The chairman gave a short address thanking the council and staff for their hard work throughout last year and for the hard work to come this year.</p>	
13/22	<p><b>ELECTION OF VICE CHAIRMAN</b></p> <p>The chairman nominated Cllr Paines for the role of vice chairman which was accepted and carried by a vote.</p>	
14/22	<p><b>ACCEPTANCE OF APOLOGIES</b></p> <p>All Councillors were present</p>	
15/22	<p><b>PUBLIC PARTICIPATION</b></p> <p>Colin Butler asked to be co-opted onto the council and was accepted and signed the declaration of office.</p> <p>Another member of public spoke for a few minutes about the library. They confirmed that they oppose the selling of the library by Wiltshire Council and want to keep it where it currently stands and will strive to ensure it stays. The council thanked the member of the public for coming and confirmed the library would be discussed later in the meeting.</p>	<p>Clerk to update website, advise Wiltshire electoral department and obtain a council email address for the new councillor and enable the new member to complete the register of interests</p>

<p><b>16/22</b></p>	<p><b>CREATION OF SEPARATE HR AND FINANCE COMMITTEES</b></p> <p>The council created two committees from the current HR and Finance committee</p>	
<p><b>17/22</b></p>	<p><b>ADOPTION OF TERMS OF REFERENCE</b></p> <p>The council voted to adopt the terms of reference for the following committees: -</p> <p>Planning Committee  HR Committee  Finance Committee  Policy Committee  Staffing sub committee</p>	
<p><b>18/22</b></p>	<p><b>APPOINTMENT OF MEMBERS TO COMMITTEES</b></p> <p>The council proceeded to appoint the following members to the committees. The Finance committee required a vote due to number of applicants exceeding the number of places available. The committees are comprised as set out below</p> <p><b>Planning Committee – 6 members</b></p> <p>Chairman – Cllr Healing  Vice Chairman – Cllr Wright  Cllr Paines  Cllr Botham  Cllr Burr  Cllr Wardell</p> <p><b>HR Committee – 5 members</b></p>	<p>Clerk to update website and councillors' roles</p>

Chairman Cllr Butler  
Cllr Botham  
Cllr Wright  
Cllr Rennie  
Cllr Wardell

**Finance Committee – 6 members**

Chairman – Cllr Rennie  
Vice Chairman – Cllr Botham  
Cllr Wright  
Cllr Galan-Bamfield  
Cllr Silk  
Cllr Wardell

**Policy Committee – 3 members**

Chairman – Cllr Botham  
Cllr Healing  
Cllr Wright

**Staffing subcommittee – 3 members**

Cllr Silk  
Cllr Foss  
Cllr Burr

**Amenities** – (non-committee roles) Lead councillors agreed as: -

Village Hall –	Cllr Paines
Pavilion –	Cllr Wright
Recreation Ground –	Cllr Foss
Fargo Road Play Park –	Cllr Burr
Avon Fields –	Cllr Wardell
Allotments Avon Fields -	Cllr Wright
Allotments Millennium Park -	Cllr Rennie
Youth Services –	Cllr Rennie
Speedwatch –	Cllr Paul
Cemetery –	Cllr Rennie
River Park –	Cllr Silk

<p><b>19/22</b></p>	<p><b>APPOINTMENT OF REPRESENTATIVES TO EXTERNAL MEETINGS</b></p> <p>Stonehenge Area Board – Cllr Wardell and Cllr Paines</p> <p>LHFIG – Cllr Wright and Cllr Paul</p> <p>World Heritage Site Management Committee – Cllr Silk and Cllr Botham</p> <p>Larkhill Community Partnership – Cllr Wright and Cllr Burr</p>	
<p><b>20/22</b></p>	<p><b>APPOINTMENT OF APPROVED SIGNATORIES FOR BANKING AND ONLINE BANKING</b></p> <p>The council approved the following as signatories for the bank account</p> <p>Cllr Wright Cllr Rennie Cllr Wardell Cllr Galan-Bamfield Cllr Botham Cllr Silk The Clerk</p>	<p>Clerk to arrange new mandates</p>
<p><b>21/22</b></p>	<p><b>APPROVAL OF THE CODE OF CONDUCT</b></p> <p>The Council voted to approve the code of conduct and agreed to read and date and sign the code of conduct</p>	<p>Clerk to update the web site</p>

<p><b>22/22</b></p>	<p><b>DECLARATION OF INTERESTS</b></p> <p>There were no declarations of interests</p>	
<p><b>23/22</b></p>	<p><b>APPROVAL OF MINUTES</b></p> <p>The council approved the minutes of the meeting on the 26<sup>th</sup> of April 2022.</p>	<p>Clerk to put on website</p>
<p><b>25/22</b></p>	<p>The Town Council <b>RESOLVED to approve</b></p> <ul style="list-style-type: none"> <li><b>a.</b> The bank reconciliation for the current account for April 2022.</li> <li><b>b.</b> The cheques and debits for April 2022</li> <li><b>c.</b> The end of year accounts as of 31<sup>st</sup> March 2022 following the internal audit.</li> </ul> <p>Cllr Silk requested the minutes confirm the “unauthorised transactions” listed in the March 2022 payments were fraudulent debit card payments which were reported to the bank by the Clerk and refunded by the Bank in April 2022.</p>	

<p><b>26/22</b></p>	<p><b>PROPOSALS</b></p> <p>The Council <b>RESOLVED to approve</b> the following: -</p> <ul style="list-style-type: none"> <li><b>a.</b> To complete and sign Section 1 of the Agar Part 3</li> <li><b>b.</b> To complete and sign Section 2 of the AGAR Part 3</li> <li><b>c.</b> The Financial Regulations</li> <li><b>d.</b> The Financial Risk Assessment.</li> <li><b>e.</b> The Investment Strategy.</li> <li><b>f.</b> To note the General funds after the year end now stand at approximately £100,000 in line with approved practice of keeping general reserves of between 12- and 6-months running costs for the council.</li> <li><b>g.</b> To approve one spine, point salary increase for the Clerk following her appraisal.</li> <li><b>h.</b> Annual Subscriptions: - <ul style="list-style-type: none"> <li>1. National Association of Local Councils</li> <li>2. SLCC</li> <li>3. Community First</li> <li>4. Groop</li> <li>5. ICCM</li> </ul> </li> <li><b>i.</b> To Transfer into earmarked reserves: <ul style="list-style-type: none"> <li>1. Playpark £4,000</li> <li>2. Riverbank project £25,000</li> <li>3. Tree surgery £11,000</li> <li>4. Jubilee fete £5,000</li> <li>5. Outdoor gym and zip wire £10,500</li> <li>6. Playpark fencing £11,500.</li> </ul> </li> <li><b>j.</b> Expenditure for next year's Annual Parish Meeting of £100</li> <li><b>k.</b> The principle to allow the library service to use the Robinson Room as a library.</li> <li><b>l.</b> The proposed riverbank project and quote from Eco Librium.</li> <li><b>m.</b> The principle of a 25% contribution towards LHFIG recommendations for the village to be approved as and when they arise.</li> <li><b>n.</b> To support in principle the proposal to build a maximum of 14 houses on Millennium Field in return for the transfer of the remaining land to the Council to hold for the community as Amenity land in perpetuity.</li> </ul>	<p>Clerk to complete the forms and forward all documentation and forms to the external auditor and publish as required on the website. To publish the Financial Regulations on the website.</p> <p>Clerk to implement</p> <p>Clerk to transfer</p> <p>Cllr Wright to liaise with the library service Clerk to confirm with Ecolibrium</p> <p>Clerk to write to the owners of the field to suggest they give the council an indication of the next steps they intend to take.</p>
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<b>27/22</b>	<p><b>FETE UPDATE –</b>  Meeting with volunteers to set up and go through health and safety at 8.30 am at the recreation ground. Urinal arriving on Friday, Rubbish bags to be set up around the ground, Cllr Botham is in charge of the car boot pitches, the first aid is arranged as are security. The pitch is being marked out this week.</p>	
<b>28/22</b>	<p><b>CORRESPONDENCE –</b>  No correspondence was outstanding</p>	
<b>29/22</b>	<p><b>CONFIDENTIAL BUSINESS –</b>  The meeting moved into confidential business under section 100 (4) of the Local Government Act 1972 to discuss the next items as they involved disclosure of exempt information as defined in part 1 schedule 12A of the Act.</p>	
<b>30/22</b>	<p><b>DATE OF NEXT MEETING –</b> 28<sup>th</sup> June 2022</p>	

\_\_\_\_\_CHAIRMAN\_\_\_\_\_DATED