



**MINUTES OF THE DURRINGTON TOWN COUNCIL MEETING OF  
THE 29TH JUNE 2021  
HELD IN THE VILLAGE HALL**

**PRESENT** Cllr S Paines      **Acting Chairman**  
Cllr M Wardell  
Cllr P Paul  
Cllr D Healing  
Cllr S Burr

Cllr I Blair-      **Wiltshire Council**  
Pilling

J Tudor      **Clerk to Council**  
B Docker      **Admin Assistant**  
2 members of  
the Public

Chairman G  
Wright  
Vic Chair K  
Sharp

**TO START THE MEETING A TEMPORARY CHAIRMAN WAS ELECTED AS BOTH THE  
CHAIRMAN AND VICE CHAIRMAN WERE UNABLE TO ATTEND  
CLLR S PAINES WAS ELECTED TO CHAIR THE MEETING**

<b>MINUTE</b>		<b>Details</b>	<b>Action</b>
<b>33/21</b>	<b>Acceptance of Apologies</b>	Apologies received and accepted from  Cllr Graham Wright Cllr K Sharp Cllr W Clarke Cllr S Rennie Cllr P Galan-Bamfield	
<b>34/21</b>	<b>Declaration of Interests</b>	None were declared	

35/21	<b>To Approve the Minutes</b>	The Town Council <b>Resolved</b> to approve the Minutes of the meeting held on the 18 <sup>th</sup> May 2021.	
36/21	<b>Public Questions or Comments</b>	Two members of the public spoke concerning the River Park and the temporary Safety fence. The first speaker asked the Council to reconsider, the fence , the decision to stop cutting the grass and  the second speaker explained the problems experienced living next to the river, caused by 20 or 30 children congregating at the river using foul language and inappropriate behaviour.	<b>Council</b> - to consider the suggestions put forward
37/21	<b>Report by the Chairman</b>	The Chairman had prepared a written report circulated prior to the meeting and confirmed that good things were happening around the village.  New bins have been ordered for the recreation ground to replace those which have been damaged. We have put a new back on the bin in the recreation ground playpark.  We have introduced more litter picking at the recreation ground.  The Village is looking better and we are looking to promote a cleaner tidier Durrington and instilling pride for our Village within the community.	
38/21	<b>Update from Councillors</b>	Cllr S Burr - reported that the seats on the swings of Fargo Road Playpark and cracked and look like they could be uncomfortable and need replacing.  There had been some garden waste tipped there last week and whilst it was now dying off Cllr Burr said she would keep an eye on out to see if it becomes a problem'.  Cllr Burr also asked the Council to consider removing the no ball games sign as there is a football net on the ground for use by the children. She requested a bin for litter to be put in the playpark.  Cllr P Paul - confirmed he had received speedwatch training and Councillor Training, he is now waiting to be vetted for speedwatch before he can co-ordinate the team	<b>Clerk</b> - to look at new seats as well as the signage at the Playpark – <b>Clerk</b> to cost  <b>Clerk</b> to arrange for a Bin and collection of Litter from this location

39/21	<b>Reports from Representatives attending meetings on behalf of the Council</b>	Cllr M Wardell attended the first Area Board meeting  There were no meetings of the Larkhill Community Partnership, CATG or the World Heritage Site Management Plan	
40/21	<b>Report by the Clerk</b>	The Clerk reported that the CCTV was now installed and working. The policies for the CCTV had been sent to all Councillors for approval earlier in the week. The river bank had been fenced for safety reasons and upon the advice from the insurers.  The Council had a staff meeting the evening before as a precursor to the staff appraisals.	
41/21	Report by Wiltshire Cllr	Cllr I Blair-Pilling reported that he and Cllr Wright had held first of many virtual meetings to meet the area board on a More informal basis as the area board will be meeting formally every three months. The informal meetings will Take place once a month to help generate ideas and opportunities. Cllr Blair-Pilling confirmed the closure of the A360 in September for three months which will be an issue for many people and that they want to consider before the Work starts what can be done to help the public with the closure.	
42/21	<b>Accounts</b>	The Council RESOLVED to accept the cheques and debits for May 2021 and the reconciliation of the current account as at the 31 <sup>st</sup> May 2021	
43/21	<b>Matters</b>	Matters arising for next month's agenda or action were Discussed there were two further requests for double yellow lines in the village. The HR department will shortly be advertising for a new role as the Pavilion Caretaker will be retiring at the end of the month. The Clerk is obtaining 2 more quotes from electricians for the work to the kitchen which will enable the Replacement of the old cooker. Councillors considered whether or not the Wi-Fi signal at the Hall is sufficient	<b>Cllr Paul</b> to put on CATG request form.  <b>Clerk</b> to advertise  <b>Clerk</b> to obtain quotes  <b>Clerk</b> to look into boosting the signal
44/21	<b>Discussion Topics</b>	A. <b>Safety at the</b>  The river was discussed and it was considered the remedial work might be an opportunity to encourage the younger members of the community to help undertake the preservation work. Wiltshire Wildlife Trust are being asked for a professional assessment of the situation.	<b>Clerk</b> to obtain advice on river bank

<b>B.</b>	<b>Fencing at the Playpark.</b>	The fencing at the recreation ground playpark is looking tired and is unstable in places. The rest of the park is smart and is let down by the fencing which has also caused injury to members of the public.	<b>Clerk</b> to get quotes.
<b>C.</b>	<b>Greener Durrington</b>	Chairman Cllr Wright explained the need to become a greener community and asked for the Councils support in this venture.	<b>Cllr Wright</b> to organise
<b>D.</b>	<b>Cemetery Kerbstones</b>	The Council discussed the possibility of discontinuing the Use of kerb stones at the cemetery to ensure the mowing maintenance can be achieved without the need to mow around stones which all too often break apart and look unsightly.	<b>Clerk</b> to look into further
<b>E.</b>	<b>Risk Assessments</b>	The Council discussed the need for Risk Assessments for all premises and open spaces. It was agreed the Chairman and the Clerk will draft the first ones which will then need to be reviewed on an annual basis the river park assessment was undertaken by a professional firm who looked at our river safety and the new temporary fence.	<b>Clerk</b> and <b>Cllr Wright</b> to prepare assessments
<b>45/21</b>	<b>Proposals</b>		
<b>A.</b>	<b>CCTV Policy</b>	The Council <b>RESOLVED</b> to approve and adopt the CCTV Policy.	<b>Clerk</b> to put on website.
<b>B.</b>	<b>Privacy policy</b>	.The Council <b>RESOLVED</b> to approve the Privacy Policy	<b>Clerk</b> to put on website.
<b>C.</b>	<b>Document Retention Policy</b>	The Council <b>REVIEWED AND APPROVED</b> the Document Retention Policy.	<b>Clerk</b> to put on website.
<b>D.</b>	<b>Data Protection Impact Assessment</b>	The Council <b>RESOLVED</b> to approve the Data Protection Impact Assessment.	<b>Clerk</b> to put on website.
<b>E.</b>	<b>Surveillance Camera Code of Practice</b>	The Council <b>RESOLVED</b> to adopt the Information Commissioners Office Surveillance Cameras Code of Practice.	
<b>F.</b>	<b>Appoint Councillors to CCTV</b>	The Council <b>APPOINTED</b> Cllr G Wright and Cllr P Paul to assist the Clerk operate the CCTV system.	<b>Clerk</b> to organise a Training session.
<b>G.</b>	<b>Tennis Court and MUGA quote</b>	The Council <b>RESOLVED</b> to accept quote number 2 for repainting and repairing the Tennis Courts and MUGA	<b>Clerk</b> to arrange for the work

<b>H.</b>	<b>Decoration of Village Hall</b>	The Council <b>RESOLVED</b> to accept quote number 2 for the decoration of the Village Hall.	<b>Clerk</b> to arrange for the work to be scheduled.
<b>I.</b>	<b>New Projector</b>	The Council <b>RESOLVED</b> to accept quote number 1 for the purchase and installation of a new projector for the Village Hall.	<b>Clerk</b> to arrange for installation.
<b>J.</b>	<b>Policy Review Schedule</b>	The Council <b>RESOLVED</b> to accept the revised Policy review schedule.	<b>Clerk</b> to implement.
<b>K.</b>	<b>Red Poo Bins in</b>	The Council <b>RESOLVED</b> to place 2 existing Poo Bins in the new estate in Larkhill - the position to be agreed by Cllrs Wright and Burr. The bins are the ones previously used on Millennium Park and as such the Council is not incurring a purchase cost. be added to the rota for collection again in place of the previously used ones on Millennium Park.	<b>Cllrs Wright and Burr</b> to site. <b>Clerk</b> to add to collection rota.
<b>L.</b>	<b>CATG Requests</b>	The Council <b>RESOLVED</b> to approve Cllr Paul's Recommendations for CATG to consider.	<b>Cllr Paul</b> to complete the CATG request forms.
<b>46/21</b>	<b>Correspondence</b>	The Clerk confirmed she had received a number of emails concerning the river park fence and had responded accordingly.	
<b>47/21</b>	<b>Date of next meeting</b>	<b>The 27th July 2021</b>	<b>Clerk</b> to arrange and circulate agenda.