

DURRINGTON TOWN COUNCIL
Minutes of the Annual Meeting of the Town Council held on
Tuesday, 18th of May 2021 at 7.00 p.m.
In the Village Hall, Durrington

PRESENT	Cllr. Mr J P Todd Cllr. Mr S Botham	Chairman(outgoing) Vice Chairman(outgoing)
	Cllrs. Mr G Wright Mrs K Sharp Mrs M Wardell Mr S Rennie Mr P Galan-Bamfield Mr P Paul Mr D Healing Mr W Clarke Mrs S Paines Mrs S Burr	Councillors
	In Attendance: Mrs J Tudor Mrs R Docker Mr I Blair-Pilling	Clerk Admin Assistant Wiltshire Councillor for Avon Valley

- 15/21 ELECTION OF THE CHAIRMAN** – There were 2 candidates for the position of Chairman Cllr G Wright and Cllr K Sharp, after the vote by a show of hands Cllr G Wright was elected as Chairman.
- 16/21 ELECTION OF VICE CHAIRMAN** – Cllr K Sharp was nominated and elected as Vice- Chairman.
- 17/21 CHAIRMAN’S ADDRESS** – Cllr G Wright thanked the Council for his nomination and election and confirmed his intention to promote community involvement. He welcomed Cllr S Burr to the Council and thanked both the outgoing Chairman and Vice Chairman for all of their work during the past year. Cllr Wright advised the Council of the requirement to keep the meeting to a maximum of 1 hour in length (for Covid reasons) and explained he would keep the meeting running at a pace to ensure the meeting did not over run.
- 18/21 PUBLIC QUESTIONS OR COMMENTS** – Wiltshire Councillor Ian Blair-Pilling representative of Avon Valley addressed the Council at his first DTC meeting. He confirmed he now has Larkhill in his Ward after the area boundaries were altered. This means that DTC now have 2 Wiltshire Councillors instead of 1, and will have 2 representing the residents at Wiltshire Council meetings. He is looking forward to working with the Council and the Larkhill community for the benefit of all Residents.

APPOINTMENT OF MEMBERS TO COMMITTEES

PLANNING – 6 members were elected to the Planning Committee Cllrs D Healing, P Paul, W Clarke, S Paines, S Burr and G Wright.

CRIME PREVENTION – was discussed and it was suggested a more community led approach would be considered.

HR AND FINANCE – The 4 members of the HR and Finance Committee were happy to remain they are Cllrs S Rennie, M Wardell, D Healing and P Galan-Bamfield.

POLICIES – Cllrs P Paul, S Burr and K Sharp were appointed to the Policies Committee.

AMENITIES - There will be a lead Councillor to liaise with the public and report back with any significant issues at each Council meeting. These are

Recreation Ground – Cllr G Wright
Pavilion – Cllr G Wright
Avon Fields Play Park – Cllr G Wright
Avon Field' open spaces – Cllr M Wardell
Fargo Road Play Park – Cllr S Burr
Cemetery – Cllr S Rennie
Youth Services – Cllr S Rennie
Village Hall – Cllr S Paines
Rights of Way – Cllr M Wardell
Allotments – Cllr W Clarke
Speedwatch – Cllr P Paul
River Park – Cllr G Wright

20/21 APPOINTMENT OF REPRESENTATIVES TO EXTERNAL MEETINGS/ORGANISATIONS

AMESBURY AREA BOARD – Cllrs M Wardell and S Paines

COMMUNITY AREA TRANSPORT GROUP – Cllr P Paul

LARKHILL COMMUNITY PARTNERSHIP – Cllrs S Burr and S Rennie

WORLD HERITAGE SITE COMMITTEE – Cllrs K Sharp and W Clarke

21/21 APPOINTMENT OF APPROVED SIGNATORIES FOR BANKING – The Council RESOLVED to approve the following as bank account signatories:

Cllr G Wright
Cllr D Healing
Cllr M Wardell
Cllr P Galan Bamfield
Cllr S Rennie
Clerk J Tudor

22/21 CONFIRMATION OF ADOPTION OF THE CODE OF CONDUCT – It was

RESOLVED to approve the new code of conduct.

23/21 DECLARATION OF INTERESTS – None were noted

24/21 MINUTES – It was **RESOLVED** to approve the Minutes of the Council Meeting held on the 27th April 2021.

25/21 UPDATES FROM COUNCILLORS – No updates were received at this time.

26/21 REPORT BY THE CLERK – The Clerk reported she had received VAT training making the VAT position of the Council far more understandable for the future. She had also had a number of conversations with the insurers who suggested risk assessments be undertaken for every piece of land/building owned by the Council. The Clerk and Cllr Rennie attended at the cemetery to carry out the first risk assessment and topple test on Monday. The BBC were filming at the cemetery on Tuesday for a factual program which touched on the ANZAC soldiers posted here in WW1. The Council's Internal Audit was successful with no points to note. The Youth Club are looking to return shortly and the Fair are hoping to visit in July.

27/21 REPORT BY THE WILTSHIRE COUNCILLORS – Cllr Ian Blair-Pilling had left the meeting having addressed the Council earlier on. Cllr G Wright confirmed that he will continue to represent Durrington's interests at the Wiltshire Council, he confirmed he had accepted the role of Chairman of the Amesbury Area Board. He also confirmed the second election of the Police and Crime Commissioner may take place on the 19th August 2021.

28/21 REPORTS BY REPRESENTATIVES OF OTHER ORGANISATIONS – No reports were forthcoming as no meetings had taken place.

29/21 ACCOUNTS – The Council **RESOLVED** to approve

- a. The Bank reconciliation for the current account for April 2021
- b. The cheques and debits for April 2021
- c. The yearend accounts as at 31st March 2021

30/21 PROPOSALS –

The Council Reviewed and approved the Internal Auditors Report.

- a. The Council **RESOLVED** to approve the Annual Return, Section 1 – Annual Governance Statement of the AGAR part 3.
- b. The Council **RESOLVED** to approve the Annual Return, Section 2 – Accounting Statements of the AGAR part 3.

- c. The Council **RESOLVED** to approve the Financial Risk Assessment.
- d. The Council **RESOLVED** to approve the Investment Strategy.
- e. The Council **RESOLVED** to approve Annual Subscriptions to other bodies (NALC/WALC, SLCC, CF, GROOP, ICCM).
- f. The Council **RESOLVED** to approve the following transfer of funds from General reserves to ear marked reserves
 - I) Recreation Ground Play Park - £5000
 - II) Legal Fees contingency - £2500
 - III) Riverbank project - £10,000
 - IV) Tennis Courts and Muga repairs/repainting £10,000.
- g. The Council **RESOLVED** to approve the transfer of £4000 from the ear marked reserves fund for staff contingency to the new ear marked reserves fund for election contingency.
- h. The Council **RESOLVED** to approve expenditure for the following events during the next year
 - i. Annual Parish Meeting April 2022 - £60
 - ii. Durrington in Bloom 2022 - £250.
- i. The Council **RESOLVED** to agree the use of the Recreation Ground by the Fun Fair in July.

31/21 CORRESPONDENCE to the Chairman or Clerk – no correspondence had been received.

32/21 THE DATE OF THE NEXT MEETING WAS SET FOR 29th June 2021

Signed _____ **Chairman** _____ **Date** _____