



**DURRINGTON TOWN COUNCIL
TOWN COUNCIL OFFICE, VILLAGE HALL, HIGH STREET, DURRINGTON, SP4 8AD**

All Town Council Meetings are open to the public and the media.

Dear Councillor,

You are summoned to attend the **Annual Meeting of the Council** to be held in the **Village Hall, Durrington, 7pm** on Tuesday the **26th^{of} May 2026**, the agenda is set out below, dated and signed the 20th May 2026.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk@durringtontowncouncil.gov.uk or phone 01980 654772. The Clerk will then guide you with the process the meeting will take and assist you with any GDPR requirements you may have.

RECORDING PUBLIC COUNCIL MEETINGS - Please note that Durrington Town Council will be recording this meeting.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public.

All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

J Tudor – Clerk to the Council

**AGENDA
ANNUAL MEETING OF THE COUNCIL 2026**

1/26 ELECTION OF CHAIRMAN OF THE COUNCIL

2/26 CHAIRMANS ADDRESS

3/26 ELECTION OF VICE CHAIRMAN OF THE COUNCIL

PUBLIC PARTICIPATION

This section (at the Chairmans discretion may last up to 15 minutes) is not part of the formal meeting of the Council. Public Bodies (admissions to meetings) Act 1960 s 1 as amended by the LG Act 1972 s 100.

4/26 ACCEPTANCE OF APOLOGIES – Schedule 12 of the Local Government Act 1972 requires a record of members present. Members who cannot attend should tender apologies to the Clerk.

5/26 DECLARATIONS OF INTEREST – To receive any declarations of interest.

6/26 APPOINTMENT OF REPRESENTATIVES TO THE FOLLOWING COMMITTEES

- a. **FINANCE AND HR COMMITTEE (3-7 MEMBERS) (FHR)**
- b. **FACILITIES AND AMENITIES COMMITTEE (3-9 MEMBERS) (FAC)**

NOTE - PLANNING is now dealt with by FULL COUNCIL at Monthly meetings. The meeting schedule is attached for the next twelve months members should ensure they can attend the majority of meetings for the committee upon which they wish to serve.

7/26 APPOINTMENT OF REPRESENTATIVES TO EXTERNAL MEETINGS AND ORGANISATIONS

**Stonehenge Area Board
LHFIG
World Heritage Site Management Committee
Larkhill Community Partnership**

8/26 APPOINTMENT OF APPROVED SIGNATORIES FOR BANKING INCLUDING ONLINE ACCESS/PAYMENTS FOR 2025-26

Members of the FHR committee and the Chairman of the council and the Clerk to be approved as signatories for online banking.

- 9/26 TO REVIEW AND CONFIRM THE CODE OF CONDUCT**
- 10/26 TO RECEIVE AND SIGN THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 28th OF APRIL 2026 (ON THE WEBSITE) LGA 1972 SCH 12 PARA 41(1)**
- 11/26 MINUTES OF MEETINGS FOR INFORMATION** since the last scheduled meeting of the Council the following Committees have taken place whose minutes have been approved as a correct record and signed by the appropriate committee Chair.
- Facilities and Amenities committee 16th March 2026.
- 12/26 ACCOUNTS** to review and approve the following:
- a. The cheques and debits for April 2026
 - b. The bank reconciliation for the current account for April 2026.
- 13/26 PROPOSALS –**
- a. To review and approve the Financial Risk Assessment.
 - b. To review and approve the Investment Strategy.
 - c. To approve that the external auditors will be PKF Littlejohn. Members to note that PKF Littlejohn have been allocated as external auditors to all Wiltshire Local Councils under the audit regulations.
 - d. To approve the following annual subscriptions to other bodies
 - i. National/Wiltshire Association of Local Councils (NALC/WALC is the national and regional organisations that represent local councils, providing support and advice and promoting the work of Councils – £1,300.00)
 - ii. Society of Local Council Clerks (SLCC is a professional body for clerks, providing advice and guidance on all council matters approx. £600.00)
 - iii. Community First – (Wiltshire’s Rural Community Council that works towards enhancing rural life through various projects – approx. £40)
 - iv. ICCM annual membership (£110.00)
 - e. To approve the following events that may incur Town Council expenditure in 2025/26. Annual Parish Meeting March 2027
 - f. To consider a Highways Improvement request relating to the junction of the Ham and Church Street and Bulford Road.

- g. To note the report from Cllr Wright as Chairman for April 2026.
- h. To note the report from the Wiltshire Councillor.
- i. To note the report from Cllr Paul of the LHFIG meeting of the 13th of May 2026.

14/26 GENERAL POWER OF COMPETENCE

To note the council continues to comply with the criteria for the General power of Competence

- Have two thirds of the total number of councillors elected and not co-opted and
- Employ a Clerk who possesses the recognised sector specific qualifications.

15/26 PLANNING - No applications have been brought to the attention of the Clerk by the Councillors for consideration at this meeting.

16/26 CONFIDENTIAL BUSINESS - To move into Confidential Business under section 100 (4) of the Local Government Act 1972 to discuss the next items on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

To discuss a land matter and an insurance matter

17/26 DATE OF THE NEXT MEETING – 30th June 2026