



**DURRINGTON TOWN COUNCIL**  
**COUNCIL OFFICE, VILLAGE HALL, HIGH STREET, DURRINGTON, SP4 8AD**  
**01980 654772 clerk@durringtontowncouncil.gov.uk**

Councillors nominated to the **Finance and HR Committee** are hereby summonsed to attend the following meeting. Please inform the Clerk if you are unable to attend.

### **NOTICE OF MEETING**

**MEETING:** Finance and HR Committee

**DATE & TIME:** Tuesday 23rd June 2026 at 6.00pm

**PLACE:** Robinson Room, Village Hall, High Street, Durrington, SP4 8AD

This is a meeting in public, not a public meeting. If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email [clerk@durringtontowncouncil.gov.uk](mailto:clerk@durringtontowncouncil.gov.uk) or phone 01980 654772. The Clerk will then guide you with the process the meeting will take and assist you with any GDPR requirements you may have.

**RECORDING PUBLIC COUNCIL MEETINGS** - Please note that Durrington Town Council will be recording this meeting.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public.

All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

**J Tudor** – Clerk to the Council      Date. 17<sup>th</sup> June 2026

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## **AGENDA**

**FHR 1.26 ELECTION OF COMMITTEE CHAIRMAN**

**FHR 2.26 PUBLIC QUESTIONS**

**FHR 3.26 ELECTION OF VICE CHAIRMAN**

**FHR 4.26 APOLOGIES**

**FHR 5.26 APPROVAL OF MINUTES**

**FHR 6.26 DECLARATION OF INTERESTS**

**FHR 7.26 TO REVIEW THE BUDGET**

**FHR 8.26 TO REVIEW THE REDWOOD BOND**

**FHR 9.26 TO CONSIDER GRANT APPLICATIONS**

**FHR 10.26 TO REVIEW THE EAR-MARKED RESERVES**

**FHR 11.26 TO REVIEW POLICIES**

**FHR 12.26 TO NOTE COUNCILLOR TRAINING**

**FHR 13.26 TO CONSIDER A NEW INTERNAL AUDITOR**

**FHR 14.26 TO AGREE A SCHEDULE OF MEETINGS for 2026/27**

**FHR 1.26 To Elect a Chair of the committee for 2026/27**

To receive nominations for the role of Chair and to vote by a show of hands.  
The vote to be run by the current Chair or Vice Chair if he is not present

**FHR 2.26 Public Participation**

This section (at the Chairs discretion may last up to 15 minutes)

**FHR 3.26 To Elect a Vice Chair for the committee for 2026/27**

To receive nominations for the role of vice Chair and to vote by a show of hands

**FHR 4.26 Apologies for Absence**

To approve any apologies received.

**FHR 5.26 Approval of the minutes.**

To approve the minutes from the Finance and HR Committee meeting on the 14<sup>th</sup> of April 2026.

**FHR 6.26 Declarations of interest.**

To receive members' declarations of interest in matters on the agenda.

**FHR 7.26 Review of the Budget 2026/27**

Financial reports have been circulated.

**FHR 8.26 Review of the Redwood Bank Bond.**

The Bond matures in August, the committee will consider whether to reinvest the bond with Redwood Bank for another year or look elsewhere for investment.

**FHR 9.26 Consider Grant applications**

The applications have been circulated.

**FHR 10.26 Review Ear Marked Reserves**

**FHR 11.26 Annual review of the following policies. All current policies can be found on the website.**

Financial Regulations  
Expenses Policy  
Anit-Bullying and Harassment Policy  
Compassionate Leave Policy  
Whistleblowing Policy  
Maternity Leave and Pay Policy  
Paternity Leave and Pay Policy  
Lone working Policy  
Grievance Policy  
Flexible Working Policy  
Emergency Dependents Leave Policy  
Disciplinary Policy  
Dignity at Work Policy

**FHR 12.26 Review of Councillor Training.**

**FHR 13.26 To consider a new internal auditor**

To make a recommendation to the Council for a new internal auditor.

**FHR 14.26 To agree a meeting schedule for 2026/27**