



Durrington Town Council
Town Council Office, Village Hall, High Street, Durrington, SP4 8A

All Town Council Meetings are open to the public and the media.

You are summoned to attend a **meeting** of Durrington Town Council to be held at 7pm on Tuesday the 27th of February 2024 in the Robinson Room at the Village Hall, the agenda is set out below.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk@durringtontowncouncil.gov.uk or phone 01980 654772. The Clerk will then guide you with the process the meeting will take and assist you with any GDPR requirements you may have.

J Tudor – Clerk to the Council

Public Meeting
7.00pm Public Question time

This section (at the Chairmans discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 as amended by the LG Act 1972 s 100.

Introduction of co-option Candidates - An opportunity for co-option candidates to introduce themselves and add any other information to support their application.

Report from Unitary Councillor

Closure of Public Participation

Council Meeting

AGENDA

147/23 ACCEPTANCE OF APOLOGIES

148/23 DECLARATION OF INTERESTS

149/23 TO APPROVE THE MINUTES of the meeting of the 30th of January 2024. Copies of these minutes have been circulated and Standing Order 12.a provides that they may therefore be taken as read.

150/23 PROCEEDINGS OF COMMITTEE

To receive minutes from committees and to consider any question arising from them,

Minutes from the Staffing Committee meeting on the 28th of November 2023.

151/23 REPORT from the Chairman.

152/23 REPORTS from Councillors responsible for amenities and attending external meetings.

153/23 REPORT from the Clerk to include report on youth sessions.

154/23 ACCOUNTS to review and approve the following:

- a. The bank reconciliation for the current account for January 2024.
- b. The cheques and debits for January 2024.

155/23 PROPOSALS –

- a. To approve and adopt the Sickness and Absence Policy.
- b. To approve and adopt the Homeworking Policy.
- c. To approve and adopt the Lone Working Policy.
- d. To approve and adopt the Expenses Policy.
- e. To approve and adopt the Maternity Shared Parental Leave and pay Policy.
- f. To approve and adopt Paternity Leave and Pay Policy
- g. To approve and adopt the Flexible Working Policy.
- h. To approve and adopt the new scheme of Delegation for the Clerk
- i. To approve the new changes of committee structure from the 1st of May 2024 and the terms of Reference for the new committees.

- j. To adopt an agreed training programme for Councillors and Councillors will partake in the courses on election/co-option to the Council and that councillors will review and refresh their training annually.
- k. To review and approve the CIL Report for 2023/24
- l. To acknowledge the change from the Admin Assistant Role to that of Deputy Clerk commencing 1st April 2024.
- m. To approve the purchase and installation of a mosquito device for the Pavilion.
- n. To approve instruction of Solicitors and associated costs for advice on the Millenium Park, Heads of Terms.

156/23 **PLANNING – PL/2024/00694 - REAR OF NEWHAVEN, LARKHILL ROAD, DURRINGTON - Change of use of land and building adjoining Newhaven, Larkhill Road, Durrington from a vehicle repair workshop to a mixed use of a vehicle repair workshop and for the storage and distribution of logs.**

157/23 **DISCUSSION POINTS**

Annual Parish Meeting - update
Civility and Respect Pledge and Local Council Award Scheme - update
Skatepark – whether to repair/replace or renew.
Millennium Park
Spring Community litter Pick

158/23 **CORRESPONDENCE** to the Chairman or Clerk.

159/23 **CONFIDENTIAL BUSINESS – to move into confidential Business under section 100 (4) of the Local Government Act 1972 to discuss the next items on the grounds that it involves the disclosure of exempt information as defined in part 1 of schedule 12A of the Act.**

160/23 **THE DATE OF THE NEXT MEETING – 26th March 2024 after the Annual Parish Meeting.**