



TOWN COUNCIL OFFICE, VILLAGE HALL, HIGH STREET, DURRINGTON, SP4 8AD

All Town Council Meetings are open to the public and the media.

Dear Councillor,

You are summoned to attend the Town Council to be held in the **Robinson Room** at **7pm** on **Tuesday the 28th of November 2023**, the agenda is set out below, dated and signed the 22nd of November 2023.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk@durringtontowncouncil.gov.uk or phone 01980 654772. The Clerk will then guide you with the process the meeting will take and assist you with any GDPR requirements you may have.

J. Tudon – Clerk to the Council

AGENDA

Public Meeting

7.00pm Public Question time

This section (at the Chairmans discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 as amended by the LG Act 1972 s 100.

Introduction of co-option Candidates - An opportunity for co-option candidates to introduce themselves and add any other information to support their application.

Report from Unitary Councillor

Closure of Public Participation

Council Meeting

AGENDA

- 107/23** **ACCEPTANCE OF APOLOGIES**
- 108/23** **DECLARATION OF INTERESTS**
- 109/23** **TO APPROVE THE MINUTES** of the meeting of the 31st of October 2023 and the Extraordinary meeting of the 14th of November 2023. Copies of these minutes have been circulated and Standing Order 12.a provides that they may therefore be taken as read.
- 110/23** **PROCEEDINGS OF COMMITTEE**
- To receive** minutes from committees and to consider any question arising from them,
- a. Finance committee meeting held on the 17th of October 2023.
 - b. Staffing sub-committee meeting held on the 12th of September 2023.
- 111/23** **REPORT** from the Chairman.
- 112/23** **REPORTS** from Councillors responsible for amenities and attending external meetings.
- 113/23** **REPORT** from the Clerk.
- 114/23** **ACCOUNTS** to review and approve the following:
- a. The bank reconciliation for the current account for October 2023.
 - b. The cheques and debits for October 2023.
- 115/23** **PROPOSALS –**
- a. To approve and adopt the following policies.
 - i. Annual Leave.
 - ii. Disciplinary.
 - iii. Appraisal policy and form.
 - iv. Grievance.
 - v. Emergency Dependents leave.
 - vi. Whistleblowing.
 - vii. Safeguarding.
 - viii. Biodiversity.
 - ix. Youth service policies.

- b. To note the pay rise agreed in the Local Government Services pay agreement 2023/24.
- c. To accept the recommendation from the LCC, Staffing committee and finance committee that the council now sits within the profile LC3 small town/large parish band.
- d. To accept a quote for the structural survey of the buildings notwithstanding only one quote has been received.
- e. To combine the staffing sub committee with the finance committee to form a new Staffing and Finance committee. To confirm the members of the new committee and its terms of reference.
- f. To consider alterations at the Village Hall in the attic by adding a new exit and ladder into the main Hall.
- g. To consider a grant application from Durrington Amateur Dramatic Society.
- h. To accept the Fire Risk assessment and note the recommendations contained therein.

116/23 **PLANNING** – No applications have been brought to the attention of the Clerk by the Councillors this month for consideration.

117/23 **DISCUSSION POINTS**

Road safety at the junction of Bulford Road and Windsor Road.
 Martyn's Law and its ramifications.
 Allotment update.
 Land off Avondown Road to be maintained by the council.
 New cemetery software.

118/23 **CORRESPONDENCE** to the Chairman or Clerk.

119/23 **CONFIDENTIAL BUSINESS** – to move into confidential Business under section 100 (4) of the Local Government Act 1972 to discuss the next items on the grounds that it involves the disclosure of exempt information as defined in part 1 of schedule 12A of the Act.

120/23 **THE DATE OF THE NEXT MEETING** – 19th December 2023.