



**TOWN COUNCIL OFFICE, VILLAGE HALL, HIGH STREET, DURRINGTON, SP4 8AD**

All Town Council Meetings are open to the public and the media.

Dear Councillor,

You are summoned to attend the Town Council to be held in the **Robinson Room** at **7pm** on **Tuesday the 26th of September 2023**, the agenda is set out below, dated and signed the 20th of September 2023.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email [clerk@durringtontowncouncil.gov.uk](mailto:clerk@durringtontowncouncil.gov.uk) or phone 01980 654772. The Clerk will then guide you with the process the meeting will take and assist you with any GDPR requirements you may have.

*J. Tudon* – Clerk to the Council

## **AGENDA**

### ***Planning Training for Councillors from 6.30pm***

#### ***Public Meeting***

##### **7.00pm Public Question time**

This section (at the Chairmans discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 as amended by the LG Act 1972 s 100.

**Introduction of co-option Candidates** - An opportunity for co-option candidates to introduce themselves and add any other information to support their application.

#### **Report from Unitary Councillor**

#### **Closure of Public Participation**

**59/23 ACCEPTANCE OF APOLOGIES**

**60/23 DECLARATION OF INTERESTS**

**61/23 TO APPROVE THE MINUTES** of the meeting of the 25<sup>th</sup> of July 2023. Copies of these minutes have been circulated and Standing Order 12.a provides that they may therefore be taken as read.

**62/23 REPORT** from the Chairman.

**63/23 REPORTS** from Councillors responsible for amenities and attending external meetings.

**64/23 REPORT** from the Clerk.

**65/23 ACCOUNTS** to review and approve the following:

- a. The bank reconciliation for the current account for July and August 2023.
- b. The cheques and debits for July and August 2023.

**66/23 PROPOSALS –**

- a. To approve in principle the installation of Solar panels at the Village Hall.
- b. To approve a structural survey and schedule of repairs for both Council buildings.
- c. To acknowledge and confirm all councillors have read the Asbestos surveys for both Council buildings and to approve and sign the Council's Asbestos management plan.
- d. To consider and approve the ground maintenance for the land at the Kingfisher Drive.
- e. To approve Auditing Solutions Limited as the Council's internal auditors for 2023/24.
- f. To note the response from the external Auditor following completion of the Annual Governance and Accountability Return 2022/23 – No matters came to their attention. The requisite notice having been placed on the website and council notice board.
- g. To note the sum of £3028.22 paid to the Council as CIL from Wiltshire Council and to transfer this sum to the CIL ear marked reserves.
- h. To approve the purchase from the Royal British Legion by a donation of £300 under S137 of the Local Government Act 1972 for the Wreaths and crosses for Remembrance 2023, and agree a budget of £450 for the

purchase of 2 unknown soldiers to be placed at the cemetery and tommy lamp post signs for placement around the cenotaph.

- i. To note maturity interest received from the Redwood Bond of £1,700.09 and the reinvestment of the account for a further year at 4.8% interest.
- j. To note the opening of a deposit account with Lloyds Bank on the 28<sup>th</sup> of July 2023 and to note interest received from this account in August of £22.44 and in September of £65.42.
- k. To approve no ad hoc bookings are taken over the period after the 23<sup>rd</sup> of December to the 2<sup>nd</sup> of January 2024.
- l. To consider the current Building Hire charges for 2024/25.

**67/23**            **PLANNING** – No applications have been brought to the attention of the Clerk by the Councillors this month for consideration.

**68/23**            **DISCUSSION** – lead by Councillors

- a. Purchase of SIDs from monies received from insurance claim.
- b. Agenda, how it is set.
- c. Keys and security for both Council buildings.
- d. Skatepark.
- e. Budget for 2024/25.
- f. Health and Safety for hirers of the Recreation Ground.
- g. Millennium Park.
- h. The old Library site.
- i. Remembrance arrangements for cemetery and cenotaph – Cllr Wright
- j. Shed at the Village Hall.
- k. Request for a new bench at the cemetery.
- l. Fargo Road Playpark.
- m. Office 365.
- n. Community Litter Pick.
- o. 20 mph zone.

**69/23**            **CORRESPONDENCE** to the Chairman or Clerk.

**70/23**            **CONFIDENTIAL BUSINESS** – to move into confidential Business under section 100 (4) of the Local Government Act 1972 to discuss the next items on the grounds that it involves the disclosure of exempt information as defined in part 1 of schedule 12A of the Act.

**71/23**            **THE DATE OF THE NEXT MEETING** – 31st October 2023.