



**DURRINGTON TOWN COUNCIL
TOWN COUNCIL OFFICE, VILLAGE HALL, HIGH STREET, DURRINGTON, SP4 8AD**

All Town Council Meetings are open to the public and the media

Dear Councillor,

You are summoned to attend the Town Council to be held in the Robinson Room at 7pm on Tuesday the 25th of October 2022, the agenda is set out below, dated and signed the 20th of October 2022.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk@durringtontowncouncil.gov.uk or phone 01980 654772. The Clerk will then guide you with the process the meeting will take and assist you with any GDPR requirements you might have.

J Tudor – Clerk to the Council

AGENDA

Public Meeting

7.00pm Public Question time

This section (at the Chairmans discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 as amended by the LG Act 1972 s 100.

Introduction of co-option Candidates - An opportunity for co-option candidates to introduce themselves and add any other information to support their application

Report from Unitary Councillor

Closure of Public Participation

Council Meeting

- 80/22** **ACCEPTANCE OF APOLOGIES** – Schedule 12 of the Local Government Act 1972 requires a record of members present. Members who cannot attend should tender apologies to the Clerk.
- 81/22** **DECLARATION OF INTERESTS**
- 82/22** **TO RECEIVE AND SIGN THE MINUTES OF THE MEETING HELD ON THE 27TH OF SEPTEMBER 2022 (PREVIOUSLY CIRCULATED) LGA 1972 SCH 12 PARA 41(1).**
- 83/22** **INTERVIEW OF CO-OPTION CANDIDATES AND VOTE**
An opportunity for the council to ask questions/Candidates to ask the council questions and for the council to vote.
- 84/22** **CHAIRMANS ANNOUNCEMENTS**

- 85/22** **REPORT** by the Clerk.
- 86/22** **ACCOUNTS** to review and approve the following:
- a. The cheques and debits for September 2022.
 - b. The bank reconciliation for the current account for September 2022.
- 87/22** **MATTERS** – that the Councillors and the Clerk would like to draw to the attention of the Council. Such matters to be noted or placed on the next agenda for decision.
- 88/22** **PROPOSALS**
- a. To approve the new cemetery fees with effect from the 1st
 - b. To approve the new hire charges for the Village Hall, Pavilion, Robinson Room, and the Recreation Ground for 2023/24
 - c. To approve the new Allotment Rents with effect from 1st April 2024
 - d. To approve the office closure over the Christmas/New year period from the 20th of December until the 3rd of January 2023, and that no ad hoc bookings be taken over this period to allow for staff holidays and maintenance work to take place.
 - e. To approve a letter of support be written, for the in principle limited development of 14 houses on Millennium Park and for the park to be gifted to the Council for the community to use, to be sent to Wiltshire Council for the pre planning application.
 - f. To approve repairing the fence at Fargo Road playpark.
 - g. To approve a quote for the Play Park fencing at the Recreation Ground.
 - h. To approve a quote for the supply and installation of gates at the bottom of the Recreation Ground.
 - i. To approve a quote for Cemetery marker Bricks at £9.50 per brick, for 200 new graves.
 - j. To note Play Park inspections were carried out in October.
 - k. To note the VAT return for the 2nd quarter has been filed and a claim for £3,741.95 made.
 - l. To approve payment/donation under S137 of £300 to the Royal British Legion for Wreaths and Crosses for Remembrance.
- 89/22** **DISCUSSION TOPICS** –
- a. Cemetery working party – to detail grave markers needed for unmarked plots and carry out topple testing.
 - b. Draft Heads of Terms for the licence of the Robinson Room to the Library service.
 - c. Warm Room.
- 90/22** **CORRESPONDENCE** to the Chairman or Clerk.
- 91/22** **DATE OF THE NEXT MEETING – 29th November 2022**