



**DURRINGTON TOWN COUNCIL  
TOWN COUNCIL OFFICE, VILLAGE HALL, HIGH STREET, DURRINGTON, SP4 8AD**

All Town Council Meetings are open to the public and the media

Dear Councillor,

You are summoned to attend the Town Council to be held in the Robinson Room at 7pm on Tuesday the 27<sup>th</sup> of September 2022, the agenda is set out below, dated and signed the 20<sup>th</sup> of September 2022.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email [clerk@durringtontowncouncil.gov.uk](mailto:clerk@durringtontowncouncil.gov.uk) or phone 01980 654772. The Clerk will then guide you with the process the meeting will take and assist you with any GDPR requirements you might have.

**J Tudor** – Clerk to the Council

**7.00pm Public Question time**

This section (at the Chairmans discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 as amended by the LG Act 1972 s 100.

**Report from Unitary Councillor**

**AGENDA**

- 67/22 ACCEPTANCE OF APOLOGIES** – Schedule 12 of the Local Government Act 1972 requires a record of members present. Members who cannot attend should tender apologies to the Clerk.
- 68/22 DECLARATION OF INTERESTS**
- 69/22 TO RECEIVE AND SIGN THE MINUTES OF THE MEETING HELD ON THE 26<sup>TH</sup> OF JULY 2022 (PREVIOUSLY CIRCULATED) LGA 1972 SCH 12 PARA 41(1).**
- 70/22 CHAIRMANS ANNOUNCEMENTS**
- 71/22 UPDATES FROM COUNCILLORS**

**72/22 REPORTS** – from representatives of other organisations and meetings attended on behalf of the Council

- a. Stonehenge Area Board
- b. LHFIG
- c. Larkhill Community Partnership
- d. World Heritage Site Management Plan.

**73/22 REPORT** by the Clerk.

**74/22 ACCOUNTS** to review and approve the following:

- a. The cheques and debits for July and August 2022.
- b. The bank reconciliation for the current account for July and August 2022.

**75/22 MATTERS** – that the Councillors and the Clerk would like to draw to the attention of the Council. Such matters to be noted or placed on the next agenda for decision.

**76/22 PROPOSALS**

- a. To approve the number of owners for the grant of Exclusive Right of Burial (EROB)
- b. To approve the fee for a transfer of an EROB
- c. To approve the fee for an extension of an EROB
- d. To approve the new interment form
- e. To approve the implementation of a new procedure for the transfer of EROB.
- f. To note the recruitment of the new admin assistant.
- g. To approve the appointment of Auditing Solutions limited as the council's internal auditors for 2022/23.
- h. To note the response from the external auditor following the completion of the Annual Governance and Accountability Return 2021/22 – no matters came to their attention. The Notice of Completion of Audit Certificate has been placed on the Town Council website and noticeboard.
- i. To consider carefully on receipt of the letter from the SAAA whether or not to opt out of the central procurement and appointment scheme and appoint its own external auditor or to stay with the external auditor by default.
- j. To approve the Risk Assessments for the Pavilion, Office, Village Hall, prepared by "What no safety".
- k. To approve a quote to replace the changing room flooring at the Pavilion.

- l. To approve the replacement of the four electric showers in the changing rooms at the Pavilion for £1510 to include fitting.
- m. To approve a quote for new benches for the changing rooms at the pavilion.
- n. To approve escalation to Wiltshire Council of Yellow Line enforcement.
- o. To approve positioning of a SID going east before Rangers Garage on Larkhill Road.
- p. To approve allocation of Councillors to a specific area in the Village to report on pavements and dropped kerb requirements.
- q. To approve the installation of a bin at the bus stop in the High Street opposite the Hall, which the council will be responsible for emptying.
- r. To approve the purchase of poppies and wreaths for Remembrance 2022.
- s. To appoint a climate change committee to assist the Clerk with looking at energy usage and savings for all Council properties.

#### **64/22 DISCUSSION TOPICS –**

- a. River Park fishing
- b. Robinson Room users
- c. Picnic table trial at the Recreation Ground
- d. Financial support for local groups – and section 137 LGA
- e. Youth services – delivery and publicity
- f. Budget for next year.
- g. Energy Crisis – the council utility contract finishes in a year and thereafter the cost will be considerably more – looking at hiring to power hungry hirers and how to manage this.
- h. Cost of living Crisis – help for Residents in need.
- i. Electric Vehicle charging points.

#### **65/22 CORRESPONDENCE** to the Chairman or Clerk.

#### **66/22 DATE OF THE NEXT MEETING – 25<sup>th</sup> October 2022**