



**Durrington Town Council**  
**Town Council Office, Village Hall, High Street, Durrington, SP4 8A**

All Town Council Meetings are open to the public and the media

Dear Councillor,

You are summoned to attend the Town Council to be held in the Robinson Room at the Village Hall at 7pm on Tuesday the 28<sup>th</sup> of September 2021, the agenda is set out below, dated and signed the 21st of September 2021.

*J Tudor* – Clerk to the Council

**AGENDA**

- 64/21      ACCEPTANCE OF APOLOGIES**
- 65/21      DECLARATION OF INTERESTS**
- 66/21      TO APPROVE THE MINUTES** of the Meeting of the Town Council held on the 27th of July 2021.
- 67/21      PUBLIC QUESTIONS OR COMMENTS** – members of the public are requested to limit their speaking time to three minutes to include any applications for co-option to the Council.
- 68/21      REPORT** by the Chairman of the Town Council
- 69/21      HALF YEARLY UPDATE FROM COUNCILLORS**
- 70/21      REPORTS** – from representatives of other organisations and meetings attended on behalf of the Town Council:
  - a.** Stonehenge Area Board
  - b.** CATG
  - c.** Larkhill Community Partnership
  - d.** World Heritage site management plan
- 71/21      REPORT** by the Clerk.
- 72/21      REPORT** by the Wiltshire Councillors.

**73/21      ACCOUNTS** to review and approve the following:

- a. The bank reconciliation for the current account for August 2021.
- b. The budget (income and expenditure) as of 31<sup>st</sup> August 2021.

**74/21      MATTERS** – that the Councillors and the Clerk would like to draw to the attention of the Council. Such matters to be noted or placed on the next agenda for decision.

**75/21      DISCUSSION TOPICS** –

To consider the electrical condition reports for the Pavilion and the Village Hall.

**76/21      PROPOSALS**

- a. To create a separate HR Committee and approve the Chairman and vice Chairman.
- b. To create a Parks and Recreation Committee and approve the Chairman and Vice Chairman.
- c. To consider and approve the Terms of Reference for the Council and the following committees: -
  - i. Planning,
  - ii. Finance,
  - iii. HR,
  - iv. Parks and Recreation,
  - v. Policy.
- d. To consider and approve the number of meetings for Full Council and each of its above committees.
- e. To approve the Mileage Policy.
- f. To review and approve the Health and Safety Policy.
- g. To review and approve the Generic Risk Assessment.
- h. To consider and adopt the plans for River Park.

- i. To consider the donation to be made to the Royal British Legion Poppy Appeal for the provision of wooden crosses and wreaths supplied for Remembrance Services under section 137 of the Local Government Act.
- j. To approve the sale of the Marquee for £500.
- k. To appoint the Internal Auditor, Auditing Solutions Limited to act as internal auditor for the Council for 2021/22'
- l. To approve the application of a grant to fund the Jubilee celebrations in 2022 in the sum of £2,000 of an expected £4,000 spend.
- m. To look at how we can potentially celebrate the Queens Jubilee for school children of the Parish under 12.
- n. To approve the scheduling of all Council meetings, save for non-programmed Planning meetings for the calendar year.
- o. To note the response from the external auditor following the completion of the Annual Governance and Accountability Return – no matters came to their attention. The Notice of Completion of Audit Certificate has been placed on the Town Council website and noticeboard.
- p. To approve the planting of a tree by Durrington WI for the Queens Jubilee.

**77/21**      **CORRESPONDENCE** to the Chairman or Clerk.

**78/21**      **DATE OF THE NEXT MEETING**