**DURRINGTON TOWN COUNCIL**

**COMMITTEES, ROLES AND RESPONSIBILITIES 2020/21**

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| **Chairman of the Council**Chair all Town Council MeetingsRegular contact with ClerkAttend official functions**Vice Chairman of the Council**Deputise for the Chairman at meetings and official functions | Cllr J ToddCllr R Perry |
| **Chairman of Planning**Set meetingsAdvert to publicReplies to Wiltshire CouncilCall-ins to Wiltshire Councillor**Vice-Chairman of Planning****Parish Plan** Update the Action PlanConduct public consultationsReview the Plan | Cllr D HealingAll Cllrs are on the Planning CommitteeCllr P PaulCllrs, D Healing and S Botham |
| **Crime Prevention Chairman**Set meetingsProduce newslettersConsider priorities for NTG**Vice-Chairman of Crime Prevention****Speedwatch Team Lead/Coordinator** | Cllr S BothamAll Cllrs are on the Crime Prevention CommitteeCllr J Ellis |
| **HR & Finance Committee Chairman**Conduct quarterly checks of accountsReview Financial Standing OrdersHR MattersReview Payroll and contracts**Vice- Chairmain of HR & Finance** | Cllr B Turner Cllr M WardellCllr D HealingCllr P Galan-BamfieldCllr S Rennie |
| **Policies Committee** Conduct annual reviews of all policies and regulations.Work with the clerk on new policies and regulations | Cllr B TurnerCllr S BothamCllr P Paul  |
| **Amenities (non committee)** Monthly ReportForward PlanConsider Budget requirementsCllrs to provide updates on a monthly basis (if required), or provide nil return | All Cllrs |
| **River Park** **Recreation Ground****Pavilionx2****Avon Fields****Fargo Road Play****Cemetery****Durrington in Bloom****Youth Services x2****Village Hallx2****Rights of Way****Community Events****Allotments** | Cllr I TeirneyCllr J ToddCllrs S Rennie, Cllr R EllisCllr R PerryCllrs D Healing, S RennieCllr S PainesCllrs S Rennie, Cllrs S Paines, K SharpCllr R EllisCllr J P ToddCllr W Clarke |
| **REPRESENTATIVES AT EXTERNAL MEETINGS** |
| **World Heritage Site Management Plan**Attend meetings | Cllrs K Sharp, S Botham |
| **CATG**Attend meetingsPrioritise Durrington’s Highway requirements | Cllrs J Ellis, S Botham  |
| **Amesbury Area Board**Attend meetings | Cllrs M Wardell, S Paines |
| **Larkhill Communtiy Partnership** | Cllrs S Rennie, P Paul. |